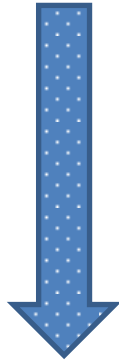


## TIMELINE FOR REGISTRATION AND LICENSING

Day 0 – Submit application and supporting documentation



Complete and submit an application form containing all supporting documentation to the Provincial Dental Board for review by the Registrar. Applications with missing information are not processed.

The Board will contact the applicant to schedule an appointment to meet with the Registrar or will contact the applicant to provide an update about the status of their application – within 5 business days.

The Registrar will meet with the applicant to either;

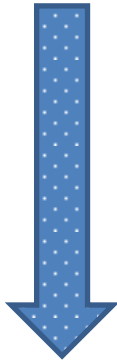
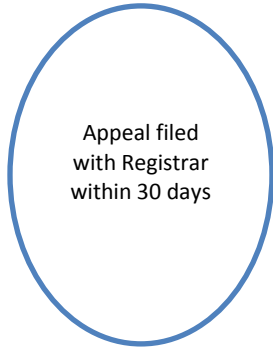
- Grant a license and review Board policies and requirement;
- Grant a license with conditions and/or restrictions explaining the reasons and review Board policies and requirements;
- Decline licensure explaining the reasons.

Timeline is variable depending on whether supplemental information is required to make a licensing decision.

\* In some circumstances the timeframe to obtain information may take longer than 30 days. The applicant will be updated on a regular basis if this situation occurs.

**TIMELINE FOR APPEALING A LICENSING DECISION  
TO THE REGISTRATION APPEAL COMMITTEE**

Registrar issues licensing decision



Day 30 – Deadline to file Notice of Appeal



Day 90

A person who is dissatisfied with a decision of the Registrar respecting registration, licensing or otherwise relating to entries into the Dentists' Register may appeal the decision to the Registration Appeal Committee

The Notice of Appeal to the Registration Appeal Committee must be filed in writing with the Registrar within 30 days of the Registrar's decision that is being appealed.

The date set for the appeal must be no longer than 90 days following receipt of the written Notice of Appeal.

The Registration Appeal Committee has 30 days to finalize the written decision.

Appellant receives decision in 5 days.