

PROVINCIAL DENTAL BOARD OF NOVA SCOTIA

MEETING 2016-03

May 27, 2016

A meeting of the Provincial Dental Board of Nova Scotia was held on May 27, 2016 at the Provincial Dental Board boardroom, 1559 Brunswick St, Halifax, Nova Scotia.

In Attendance: Dr. Chris Baker (Chair)
Dr. Kevin Walsh (Vice-chair)
Dr. Dan Albert
Dr. Shelly Anderson
Dr. Clare Champoux
Dr. David Dignan
Dr. Terrie Logue
Dr. Tom Raddall III
Ms. Marina Crawford
Ms. Donna Rushton
Dr. Martin Gillis (Registrar)
Ms. Jane Donovan (Executive Assistant)

Observers:

Dr. Tom Boran joined the meeting for Agenda Items 1-5.
Mr. Gerry Lacroix joined the meeting for Agenda Item 9a.
Ms. Elena Demidova joined the meeting for Agenda Item 9a.
Ms. Brenda Fair joined the meeting for Agenda Item 9cii.
Ms. Ann Smith joined the meeting for Agenda Items 8 and 11-13.
Ms. Morgan Knickle-Smith joined the meeting for Agenda Items 1-12.

Agenda 1.

Call to Order

At 8:30am the Chair welcomed the Board members and provided general instructions regarding the proceedings.

Agenda 2.

Conflict of Interest Declaration

The Chair asked the Board if any members had or knew of other Board members who had a conflict of interest with today's agenda. No conflict of interest was reported.

Agenda 3.

Approval of the Agenda

The Chair reviewed the agenda and noted agenda item 8 would be moved to the afternoon. The presenters were announced: Ms. Ann Smith - Legislative Amendments Update, Mr. Gerry Lacroix - Auditor's Report, and Ms. Brenda Fair - PDB Strategic Plan. The Chair noted that the agenda may be amended during the course of the meeting.

It was moved and seconded – Dr. T. Logue/ Dr. T. Raddall

Motion 2016- 23

“To accept the agenda as amended.”

Motion Carried

Agenda 4.

Minutes of 2016-01, 2016-02 Board Meetings

a) Errors and/or Omissions

The Chair asked if there were any errors or omissions in the minutes from these meetings. There were no errors or omissions raised.

It was moved and seconded – Ms. D. Rushton/ Dr. K. Walsh

Motion 2016 - 24

“Accept the minutes of the January 29, 2016 and April 7, 2016 Board Meetings as presented.”

Motion Carried

b) Business Arising

The business arising from the previous minutes is incorporated into the agenda.

Agenda 5.

Dean's Report

Dean Boran provided a report from the Faculty of Dentistry, Dalhousie University. An update was given about student and faculty awards. Third year student Thomas Steves won the 2016 CDA/Dentsply Student

Clinician Researcher Award. Dr. Mary McNally was named the American Dental Education Association's Enid A. Neidle Scholar-in-Residence for 2016. Dr. McNally is the first Canadian to receive this award, and will spend three months in Washington, DC doing research on gender and diversity as elements of professionalism. Within the faculty a number of students have taken on leadership roles. Third year student Abby Barton received a Faculty Leadership award for her outreach work at the North End Community Clinic.

Dr. Debora Matthews will be the new Assistant Dean, Academic, starting July 1, 2016.

The clinic renewal project is moving along. Phase 1 is now complete. The final pieces of the Medical Device Reprocessing upgrade will be finished this summer. The assimilation and pre-clinical lab are complete and being utilized. All of the clinical offices are now on level 2. The north end of the clinic should be done by May 2017.

Community outreach continues to be a focus of the Faculty of Dentistry. Partnerships with the North End and Immigration Services have both been successful. There has been some movement towards Aboriginal oral healthcare as a new initiative.

Dean Boran will be stepping down from his position as Dean on June 30, 2017. The search process has begun to find his replacement.

The Convocation for the Class of 2016 will take place on June 2, 2016 at the Rebecca Cohn Auditorium.

There will be a 20th Anniversary celebration for the North Preston Clinic on June 16th in North Preston.

There will be an International Restorative Justice Conference in Halifax on June 27-28, 2016.

The concept of implementing a PGY-1 was discussed. Dean Boran expressed that if the PGY-1 year is added to the curriculum that it should be done for the right reasons.

Agenda 6.

Items from the Chair

a) **Chair's Report**

(i) CDRAF Meeting – April 25, 2016 (Ottawa)

The New Executive Director, Dr. Diane Legault presided over the meeting. Outcomes of the meeting are as follows:

Dr. Martin Gillis was reappointed for a second three-year term as CDRAF's representative to CDAC.

Dr. Barry Dolman's name was put forward as CDRAF's candidate for President of ISDR. He has since been successfully elected.

Dr. Peter Trainor, Chair CDRAF Commission gave a presentation and led a discussion on the impact of CETA and potential issues arising from TPP.

The issue of the continuity of Nova Scotia's CDRAF representative was raised. Under the current structure, Nova Scotia's CDRAF representative is appointed for two years. By the time a representative becomes familiar with the CDRAF meeting process their term has expired. Further, in order to be eligible for an executive position with CDRAF a candidate must be a member for at least two years. This makes it impossible for a Nova Scotian representative to become an executive member. The possibility of a CDRAF designated Board member who would be appointed for more than two years was discussed.

(ii) National Dental Examining Board (NDEB)

The NDEB will conduct the Assessment of Clinical Judgement (ACJ) examination on June 3, 2016, and the Assessment of Clinical Skills (ACS) examination on June 4 and 5, 2016. Dr. Dave Dignan will attend the ACS as an observer. The Assessment of Fundamental Knowledge (AFK) exam will be conducted on August 13, 2016.

(iii) Meeting with Denturists Licensing Board

The Chair and Registrar attended a meeting with the Denturist Licensing Board, along with representatives from the NSDA on May 16, 2016. The Denturists are seeking to expand their scope of practice to include

fabrication of prosthesis over dental implants. All parties had legal counsel present. The Denturists are considering the information provided to them, and will contact the PDB and the NSDA with a proposal for legislative changes to their Act. Ms. Ann Smith will discuss this issue further in the agenda.

b) CDAC Accreditation Review

Dalhousie University was selected for accreditation review of its DDS and QP programs, as well as its Graduate Periodontics and Oral and Maxillofacial Surgery Residency, and Dental Hygiene Program. The survey took place February 1-5, 2016. The survey team as well as the CDAC director and other CDAC staff conducted the survey. The report is before CDAC presently, and will be voted on in November. There were a few small recommendations, but no serious issues arose from the review.

c) NSDA AGM

The Chair presented at the NSDA Governing Council Meeting on April 29, 2016. He gave an update on PDB activity, including recordkeeping, revision of sedation guidelines, and strategic planning. The NSDA and PDB are working together on the legislative amendments to the Dental Act. Radiography inspections were discussed briefly.

The NSDA AGM will take place on June 11, 2016 in Yarmouth. The Children's Oral Healthcare Program (COHP) will be a focus of the AGM. The Chair will be presenting a yearly report at the business meeting during the AGM. Mr. Dan Hansen will also be in attendance, and will answer questions about radiography inspections.

Agenda 7.

Registrars Report

a) Functional Committee Updates. Complaints Committee

February 29, 2016

A meeting of the Complaints Committee was held on February 29, 2016. Three cases were heard.

Case 1: Dismissed, publish on a no-name basis

Case 2: Dismissed, publish on a no-name basis

Case 3: Dismissed, publish on a no-name basis

April 4, 2016

A meeting of the Complaints Committee was held on April 4, 2016. Four cases were heard.

Case 1: Part A. – Letter of Reprimand, publish on a no-name basis

Part B. – Refer to the Discipline Committee, publish on a no-name basis.

Case 2: Dismissed, publish on a no-name basis

Case 3: Dismissed, publish on a no-name basis

Case 4: Dismissed, publish on a no-name basis

May 17, 2016

A meeting of the Complaints Committee was held on May 17 via teleconference.

Settlement Agreement: This case was referred by the Complaints Committee to Discipline on January 4, 2016. The Complaints Committee accepted a Settlement Agreement which will now go to the Discipline for review.

Discipline Committee

The Discipline Committee had no activity since the last meeting of the Dental Board.

Mandatory Continuing Dental Education (MCDE) Committee

The MCDE Committee meeting and audit was held on February 5, 2016. Eighteen dental assistants were audited. One audit was not successfully completed by the license renewal deadline. That dental assistant is no longer licensed and has until November 30, 2016 to complete the outstanding MCDE requirements before being struck from the register.

The issues of concern arising out of the meeting were: (1) The provision of courses by dentists who had not previously registered or had study club approval by the PDB; (2) The broad scope of educational activities being submitted by dentists and dental assistants as Category 3 for the audit; (3) In the MCDE guidelines, the definition of sponsors of continuing education courses lists “other dentally related organizations” which lacks clarity. The MCDE Guidelines were last revised in November 2003.

The Registrar noted that it may be time for the MCDE Committee to review these guidelines. A discussion followed concerning the legitimacy of some continuing education activities and the use of the term “study club.”

It was moved and seconded – Dr. S. Anderson/ Ms. D. Rushton

Motion 2016-25

“To have the MCDE Committee review and update the MCDE guidelines.”

Motion Carried

Dental Practice Review (DPR) Committee

The DPR Committee meeting and audit was held on April 2, 2016. The self-assessment documents were reviewed at the meeting. Dentists will receive reports based on the results. Sixteen dentists have been selected for site visits this year. The site visits will commence in June 2016.

Dr. Graham Opie, Chair and Dr. Glenn Anderson are both finishing up their last terms on the Committee. The Board will be looking for two new members of the DPR Committee.

Registration Appeal Committee

The Registration Appeal Committee has had no activity since the last meeting of the PDB.

b) Board Business (April 2016, May 2016)

There were two issues of “Board Business” in April and May 2016. Information about radiography inspections was put forward in both issues.

c) CDRAF

The CDRAF invoice was presented to the Board for payment approval.

It was moved and seconded – Dr. K. Walsh/ Dr. C. Champoux

Motion 2016 - 26

“To pass the payment for CDRAF membership fees for 2016.”

Motion Carried

d) Canadian Dental Assisting Regulatory Authorities (CDARA)

CDARA held a meeting in April 2016. Of the eight provinces that regulate dental assisting, British Columbia, Alberta, Saskatchewan, Manitoba, and Nova Scotia are participating in a Consortium group. The group has been looking at expanding activities for dental assistants. The Board is looking at the scope and practice for dental assistants during the ongoing legislative updates. Currently, orthodontics and prosthodontics are both being considered as additions to the dental assisting program. However, under the current legislation these could not be performed by dental assistants in practice.

The Consortium is developing a pan-Canadian framework of dental assistant competencies in those areas related to orthodontics and prosthodontics. The aim is to identify core competencies that would be common throughout all jurisdictions. Once those competencies have been identified in British Columbia, Alberta, Saskatchewan, and Manitoba, then Nova Scotia can review those competencies and consider incorporating them into the scope of practice for dental assistants as the Provincial Dental Board moves forward with its legislative amendments.

There is a request for direction for the regulators to support the activities of the Consortium.

It was moved and seconded – Dr. D. Albert/ Ms. M. Crawford

Motion 2016 - 27

“To support the six requests for direction as submitted in the Consortium’s Report.”

e) International Educated Dental Professionals (IEDP)

Last year the IEDP Working Group successfully launched the Hands on Practice Program (HOPP) at Dalhousie to provide foreign trained dentists with experience before challenging the ACS exam. The group attempted

to run a Rubber Dam Application workshop this year, but was unable to do so because of insufficient interest.

f) Network Update

The Network minutes are for information purposes.

g) FRPA

The FRPA Newsletter is for information purposes. There is an ad-hoc committee that acts as a liaison between FRPA and regulators. The Registrar represents the PDB on this committee. The committee has not met to date.

h) CDAC

The CDAC report is for information purposes. Since the last CDAC meeting, Susan Matheson has retired, and Frédéric Duguay has replaced her as CDAC Director.

i) NDEB

The NDEB materials include information about the Board meeting, annual report, and April update. The NDEB has requested the nomination of a public representative to serve on the Board. Mr. Dwight Rudderham was suggested as a candidate.

It was moved and seconded – Dr. S. Anderson/ Dr. T. Raddall

“To nominate Mr. Dwight Rudderham as a candidate to become the public member of the NDEB.”

Motion Carried

j) NDAEB

The NDAEB report is for information purposes. The Registrar noted that in Nova Scotia there is an 80% failure rate for rewrites of the NDAEB exam which makes Nova Scotia an anomaly. This issue is discussed further in the agenda under New Business.

k) FQRWG – Monitoring and Evaluation Survey

The Registrar completed the FQRWG Monitoring and Evaluation survey. The document had to be completed by all of the regulators in Canada.

The NDAEB, NDEB, and CDRAF provided input so that the survey was completed with consistent information.

I) Licensing Report

Ms. Jane Donovan provided the Licensing Report dated March 14, 2016. As of March 14, 2016 there are 545 dentists, 16 students, 748 dental assistants, and 399 corporations licensed with the PDB. In March 2016, 791 dental assistants were invoiced. An additional 42 invoices were added to accommodate returning dental assistants.

As a result of the licensing process, two dental assistants were struck for non-payment of their association fees. This was based on information the NSDAA provided. Both dental assistants provided copies of receipts from the NSDAA showing they had paid their association fees, and were then immediately reinstated without any additional fees. Thirty-seven dental assistants were struck for non-payment of license fees. As of March 15, 2016, five were reinstated. There were 23 dental assistants struck for non-payment of both license and association fees, only two were reinstated.

Ms. Donovan noted that the Board attempts to contact all dental assistants who have been struck to ensure that are no longer working. Dr. Dignan inquired how the Board ensures that dentists who have been struck do not continue practicing. The Registrar said that usually dentists are struck because of non-payment of fees, and promptly come into the office to pay. If further issues arose a visit to the practice would be arranged.

There was a discussion about the relationship between the PDB and NSDAA, and the timing of dental assistant fee payment.

Agenda 8.

a)

Legislative Amendments Update

Legislative Amendments – Dental Act

Ms. Ann Smith provided an update on the Legislative Amendments Committee. The committee has met twice since the last Board meeting and has continued to focus on particular areas of the proposed legislation. The scope of practice for both dentists and dental assistants was discussed at the last meeting. There were recommendations

regarding education licensees and registration that will translate into the new draft legislation.

Code of Ethics is a focus of the committee. Right now the regulations under the Dental Act dictate that the Code of Ethics for licensed dentists in Nova Scotia is the CDA Code of Ethics from 1991. The regulations also state that the Code of Ethics for dental assistants is prescribed by the PDB. However, the PDB has never prescribed a Code of Ethics. If a Code of Ethics breach comes before the discipline or complaints committee, the Code of Ethics from the CDAA is used. No dental assistant has challenged this, but they could if they chose to do so. Different Dental Assistant Associations have done different things. There are options to adopt the Code of Ethics from another jurisdiction, or adopt the national Code of Ethics. It would be beneficial to consult with the NSDAA and the NSDA, and potentially adopt the same Code of Ethics used for each of these organizations.

The Chair mentioned that the International Dental Ethics and Law Society (IDEALS) Conference will take place August 4-6, 2016 in Chicago. The possibility of the Registrar and Chair attending was discussed.

There is still a great deal to do with regard to the legislative amendments. The aim is to have a draft before the Board at the September 2016 meeting.

b) Legislative Amendments – Denturists Act

An update was given on the PDB meeting with the Denturist Licensing Board. The meeting was productive, with both parties understanding the issues and agreeing there was a lot of work to be done moving forward. The PDB is waiting to hear from the Denturists to move forward. The possibility of pursuing legislative amendments through the Network was discussed. However, this process would likely be beyond the scope of the Network's process.

Agenda 9.

Board Committee Reports

- a) Finance and Audit Committee**
- (i) Auditors Report**

Mr. Gerry Lacroix and Ms. Elena Demidova, Grant Thornton, provided the Auditor's Report to the Board. It was a clean audit with no problems identified. The income statement revealed an increase in revenue for the Board due to rate and member increases in 2014-2015. There was little variance from the previous year in terms of expenses. Highlights include the consulting fee increase as a result of the new software, and the legal fee increase as a result of the ongoing legislative amendments. Functional Committee costs also increased with the addition of the Registration Appeal Committee. Despite increases in expenses, the net earnings of the Board remain consistent with prior years.

There was a transfer of funds to create a contingency fund for unforeseen expenses. There were no significant changes on the balance sheet. Additional cash flow was put into the investment portfolio.

It was moved and seconded – Dr. D. Albert / Dr. T. Logue

Motion 2016-29

“To accept the 2015 Financial Statement of the Board as presented by Grant Thornton in the Auditor's Report.”

Motion Carried

(ii) Appointment of 2017 Auditors

It was moved and seconded – Dr. D. Albert/ Dr. C. Champoux

Motion 2016-30

“To reappoint Grant Thornton for the Board's 2016 audit.”

Motion Carried

(iii) Financial Update

Dr. Daniel Albert provided a financial update noting that there was nothing significant to report. The Board can expect to continue to see expenses for legal and consulting fees due to the legislative amendments and new software in 2016. There will also be fees incurred as a result of

the development of a strategic plan, conducting radiography inspections, and the change of premises.

(iv) Investment Update

The Finance and Audit Committee is in the process of planning an investment strategy. Once the upper-limit of money available for investment is determined, the committee will meet with Lee Harwood to develop an investment plan. The Finance and Audit Committee has also started to build a restrictive fund.

b) Governance Committee

(i) Policy Updates

A) Ad hoc Radiography Inspections

Dr. Dignan provided an update on the Ad hoc Radiography Inspection Committee. The Registrar and legal counsel have developed a contract with Mr. Dan Hansen, a biomedical engineer who will be conducting the radiography inspections. He will be giving a presentation at the NSDA AGM on June 11, 2016.

Dr. Greg Jones, First Nations Health Canada, has expressed an interest in developing some type of agreement to have the radiography equipment on reserves in Nova Scotia inspected as well.

It was moved and seconded – Dr. D. Dignan / Dr. K. Walsh

Motion 2016-31

“To give the Registrar direction to have a discussion with Health Canada to set an M.O.U., to inspect radiography equipment in clinics located on reserves.”

Motion Carried

Any issues later identified can be addressed and remedied as the Board moves forward with radiography inspections. A discussion followed surrounding the Board’s jurisdiction regarding seniors’ home clinics and clinics on reserves. It was suggested that the Dental Hygienists could also benefit from radiography inspection services.

Direction was given to the Registrar to have a discussion with the Dental Hygiene College regarding radiography inspections.

B) Application Review Committee

The Vice-Chair provided an update for the Application Review Committee. The applications for dental assistants have been completed with no complications. The Committee is now reviewing the temporary authorization process. One issue is whether the Board should be charging fees to the temporary authorization applicants. The Board does not currently charge fees. However, processing applications can require a significant amount of Board resources. The Committee is also planning to revisit the application renewal form, and aims to have this completed by the fall.

C) Ad hoc Botox Committee

Dr. Anderson noted that there was not much new to report. Dr. Chad Robertson will be joining the Committee. The Committee hopes to meet over the summer and have more to report in the fall.

D) Ad hoc Sedation Committee

Dr. Albert reported the Committee has met once, and has gathered resources including the Canadian Guidelines of Anaesthesia, and American Guidelines of Anaesthesia. Ontario and British Columbia have provided their resources as reference. Once the sedation guidelines are in place the Committee will review the issue of inspecting clinics performing sedation.

E) Ad hoc Recordkeeping committee

The Vice-Chair reported the Committee is newly formed and had their initial meeting on April 22, 2016. The Recordkeeping Guidelines were last updated in 2006 and are due for a revisit. Many of the complaints received by the Board involve improper recordkeeping. Ontario and British Columbia have agreed to allow their guidelines to be used as needed. The Committee aims to have a draft to present in the fall.

(ii) Appointments and Reappointments

Dr. Dignan noted that the Board's public members, Mr. Stuart Beaton and Mr. Brian Slaney, have not been reappointed. It is expected that public members will be appointed by the September Meeting.

Ms. Alma Layden, Registered Dental Assistant, has allowed her name to be put forward for appointment to the Discipline Committee.

It was moved and seconded – Dr. D. Dignan / Dr. D. Albert

Motion 2016-32

“To appoint Ms. Alma Layden to the Discipline Committee.”

Motion Carried

(iii) Board Effectiveness Survey

Dr. Dignan provided an update on the Board Effectiveness Survey. Usually the survey would be conducted at this time of year. However, this year it will be delayed until after the Strategic Plan has been finalized. A questionnaire will be developed based on the outcomes of the Strategic Plan. The questionnaire will be conducted online and the results presented at the September Board meeting.

c) Human Resources Committee Report

(i) Strategic Plan

Dr. Champoux reported that strategic planning started at the end of 2015 with the PDB acquiring the services of Ms. Brenda Fair. The first session was attended by the entire board on Saturday January 30, 2016. Subsequent to the initial session a smaller steering committee was formed. The steering committee met three times at the Board office: February 23, April 1, and April 21, 2016.

The draft Strategic Plan was presented to the Board by Ms. Brenda Fair. There were no major amendments. Minor grammatical and phrasing corrections were made.

It was moved and seconded – Dr. K. Walsh / Ms. M. Crawford

Motion 2016-33

“To accept the Strategic Plan as amended.”

Motion Carried

(ii) Summer Student

Dr. Champoux reported that the Board was successful in receiving both the provincial and federal grants to hire a summer student to work in the Board office. The provincial grant was accepted and a job description was developed and circulated to all the universities. Dr. Gillis interviewed six candidates on Thursday, May 12, 2016 and offered the position to the successful candidate on Friday May, 13, 2016.

Ms. Morgan Knickle-Smith has completed 2 years of law at Dalhousie and has an interest in health law and policy. She accepted the position and began Monday, May 16, 2016.

(iii) Premises Update

The Registrar gave an update on the premises search. The Board is working in conjunction with the NSDA to find new premises. Two properties were viewed in April, and one is being pursued as an option. The Human Resources and Finance Committee will be involved as things progress. There should be a more concrete plan to move forward by the fall.

(iv) Data Base Update

Ms. Donovan noted that there was not much to add at this point. The final details of the Act software are being adjusted to fit the Board’s needs. Amsoft is being used for reference purposes, and the license will expire in January 2017. The new Act software seems to be working well.

Agenda 10.

Old Business

a) CDA – Request for prioritized list of problematic descriptors

At the last Board meeting the Registrar was given direction to respond to Dr. Soucy’s request for a list of problem codes in the Uniform System of Coding and List of Dental Services. The Registrar and Dr. Raddall reviewed the NSDA suggested Fee Guide for Dental Services (February 2016) and provided a list of thirteen problematic codes to Dr. Soucy.

b) Update: Antibiotic porphlyaxis – joint replacement surgery

The CDA has been in discussions with the Canadian Orthopaedic Association and the Association of Microbiologists, and both organizations now agree to adopt the CDA position statement on Dental Patients with Total Joint Replacement. This will occur once the governing bodies of the relevant organizations have formally agreed. The CDA position statement is available on the CDA website. It is anticipated that once the national associations agree, then the policy will be implemented provincially.

Dr. Mary McNally provided a paper published in the May 2016 Journal of the American Dental Association discussing the prescription practices of dentists in British Columbia. Dentists do not follow the general trend seen in other healthcare professionals of prescribing fewer antibiotics. One potential reason for this could be inconsistent guidelines or lack of awareness about guidelines.

c) Ms. Catherine MacPhee – CTOSS

Ms. Catherine MacPhee is the Cells, Tissues, and Organs Surveillance System (CTOSS) Coordinator with the Nova Scotia Provincial Blood Coordinating Program (NSPBCP) and she leads the Cells Tissues and Organs Surveillance System Project. Last year she gave a presentation asking for assistance to compile a complete registry of dentists who use allograft materials in their clinics. Based on the renewal licensee forms 10.2% of dentists in Nova Scotia fall into this category. The Registrar is going to inquire further about what additional information Ms. MacPhee would like. It is expected that Ms. MacPhee will give a presentation at the Board meeting in September.

d) Correspondence – Dr. Joel Powell

The correspondence from Dr. Joel Powell is for information purposes. There was a discussion around specialists receiving referrals from dental hygienists. If a specialist receives a referral from a dental hygienist, they have the ability to use it as they feel appropriate on a case-by-case basis.

e) CDAA Skills Grid

In the NDAEB domain description, acid etch and bonding are listed as one competency. The CDAA Skills Grid only lists acid etch. The CDAA is going to add in bonding as a separate item on the skills grid

Agenda 11.

New Business

a) Correspondence – Ms. Ann Griffith: Impressions

Ms. Ann Griffith requested clarification of section 1.5(b) of the Dental Assisting Functions and Standards of Practice. The question was whether the wording means preliminary impression or final impression. The Board determined that the regulations state “taking an impression” and it is up to the dentist to determine what the impression is for. Direction was given to the Registrar to provide the Board’s response to Ms. Griffith.

b) NSDA – Principles of Best Ethical Practice

The NSDA created “the Principles of Best Ethical Practice: A Guide for Nova Scotia Dentists” in 2015. The NSDA wants to operationalize this document with input from the Board, the dental school, and the Atlantic Canadian Section of the American College of Dentists with regard to implementation into private practice. The Code of Ethics Regulation is being updated during the ongoing legislative amendments. There will be some dialogue over the summer and another update in the fall.

This is also an area where the IDEALS conference discussed earlier would be valuable. Direction was given to the Registrar to look further into attending this conference.

There was discussion around how to enforce the principles set out in the guidelines and if it is appropriate to legislate them.

c) Correspondence – Dr. Mike Roda: Sponsor MCDE

Dr. Mike Roda contacted the Board regarding a full day continuing education course offered in December 2014. He has approached the Board to make this course eligible for MCDE credits. An in depth discussion of the term “study club” and sponsorship of continuing education courses followed. Direction was given to the MCDE Committee to take this into consideration when updating the guidelines.

It was moved and seconded – Dr. D. Albert / Dr. T. Logue

Motion 2016-34

“The appeal from the Park Lane Dental Associates, as outlined in the letter of Dr. Michael Roda dated February 25, 2016, be heard and continuing education points be awarded to the attendees of the continuing education seminar ‘50 Shades of Endo.’”

It was noted that even though the ‘50 Shades of Endo’ course does not meet the requirements for continuing education points under the MCDE guidelines, the Board has the ability to override the guidelines and award continuing education points for courses they feel are legitimate.

Motion Carried

d) Appeal – Dr. Jofrette Arab

Dr. Jofrette Arab contacted the Board to receive credit for a number of continuing education courses she had taken.

It was moved and seconded – Dr. C. Champoux / Dr. T. Logue

Motion 2016-35

“The appeal from Dr. Joffrette Arab be heard and allowed in part, giving Dr. Joffrette Arab continuing education credits for the ‘50 Shades of Endo’ seminar on December 6, 2014. She will be granted credits for the Yankee Dental Congress seminar in 2013, 2014, and 2015 on the condition that she provides acceptable confirmation to the Registrar of her attendance at each.”

Motion Carried

e) Appeal – Dr. Grace Richardson

Dr. Grace Richardson contacted the Board regarding two continuing education courses she offered in October 2014 and October 2015. She has approached the Board to make these courses eligible for MCDE credits.

It was moved and seconded – Dr. D. Dignan / Dr. K. Walsh

Motion 2016-36

“The appeal from Dr. Grace Richardson, as outlined in her email dated February 24, 2016, be heard and continuing education points be awarded to the attendees of the courses hosted by Dr. Grace Richardson on October 24, 2014 and October 23, 2015.”

Motion Carried

f) Correspondence – Dr. Brian Smith: Board fees

The letter from Brian Smith is for information purposes. Dr. Smith was deficient in paying his corporation fees for a few years, and was notified by the Registrar.

g) NSDA-PDBNS: Proposed Joint Letter to Superintendent of Insurance

The Registrar and Mr. Steve Jennex drafted a letter to the Superintendent of Insurance in response to the actions of Medavie Blue Cross. Medavie Blue Cross has initiated actions that require dentists to register with the company in order to provide dental care to their policy holders. The authority to decide who can practice dentistry for patients is a matter that rests solely with the regulator.

Another issue has arisen with insurance companies filing complaints against dentists, in which insurance companies request information that raises privacy concerns. There is also a concern with insurance companies using the regulator as a “lever” to gain an advantage in re-claiming money from dental providers. A second letter will be drafted to address this issue, and brought to the Board in September for approval.

It was moved and seconded – Dr. D. Albert / Dr. T. Raddall

Motion 2016-37

“To approve the presented letter to the Superintendent of Insurance.”

Motion Carried

h) Inquiry – Irish Dental Association: MCDE Eligibility of courses sponsored by IDA

The Chief Executive of the Irish Dental Association inquired whether it would be possible for Nova Scotia dentists to be granted continuing education credits for attending events organized by the Dental Association in Ireland. Direction to the Registrar to respond that the Irish Dental Association is a recognised sponsor, and thus it is possible for credits to be awarded.

- i) **Conditional Licenses for RDAs not able to acquire NDAEB certificate**
The information about conditional licenses for RDAs is for information purposes. Dental assistants are given a conditional license for one year after graduation, the condition being that they successfully challenge and pass the NDAEB written exam to be granted their NDAEB certificate. If a dental assistant fails three times they cannot be certified, are unable to be licensed, and must go back to school to repeat the program. In 2015, three dental assistant graduates of NSCC failed to obtain their NDAEB certification after failing the written exam three times.

Ms. Ann Smith noted that because the conditional license is granted for one year, dental assistants are still licensed for the entire year even if they have failed to pass the NDAEB exam. However, they are not eligible to renew their license. Direction was given to the Registrar to create a conditional license register separate from the registered dental assistant register.

Agenda 12. In Camera

Agenda 13. Adjournment

It was moved and seconded – Dr. D. Albert / Dr. S. Anderson

Motion 2016-38

“To adjourn the meeting.”

Motion Carried

Next Board Meeting - September 30, 2016

Approved,

A handwritten signature in black ink, appearing to be 'CB', written over a horizontal line.

Dr. Chris Baker, Chair

A handwritten date '30-9-2016' in black ink, written over a horizontal line.

Date