

**Provincial Dental Board of Nova Scotia**

**Meeting 2023-1 Minutes (V5)**

**1801 Hollis Street**

**Friday, January 27, 2023 8:30 am**

A meeting of the Provincial Dental Board of Nova Scotia was held on January 27, 2023 at 1801 Hollis Street, Halifax, NS.

**In Attendance:** Dr. Russell MacSween (Chair)  
Dr. Sunita Sharma (Vice Chair)  
Dr. Terrie Logue  
Dr. Erin Hennessy  
Dr. Philip Mintern  
Ms. Marina Crawford  
Ms. Sherry Whytewood  
Mr. Greg Fevens  
Mr. David Melvin  
Dr. Doug Mackey (Registrar)  
Dr. Curtis Gregoire (Deputy Registrar)  
Ms. Jane Donovan (Executive Assistant)

**Joined Via Zoom:** Dr. Tim Silver (Agenda items 1-7)  
Dr. April Nason  
Dr. Sachin Seth (Agenda items 1-7)

**Guests:** Ms. Danielle Keating, Burchells LLP joined the meeting for Agenda Item 7  
Mr. Jason Cooke, Burchells LLP joined the meeting for Agenda Item 7  
Ms. Dana Scott, CDSPI, joined the meeting for Agenda Item 16 (b)(i & ii)  
Mr. Gino Ciavarella, Cumberland, joined the meeting for Agenda Item 16(b)(i & ii)  
Mr. Jean St. Amand, QB Marketing joined the meeting for Agenda Item 15

**Agenda 1. Call to Order**

At 8:30 am the Chair called the meeting to order and welcomed everyone to the meeting. Introductions were made around the table as we had 3 new Board members attending. General instructions regarding the proceedings were provided.

As part of the introductory proceedings, the Chair read the following land acknowledgement:

“The PDBNS acknowledges that we are in Mi’kma’ki, the ancestral and unceded territory of the Mi’kmaq People and pays respect to the Indigenous knowledges held by the Mi’kmaq People, and to the wisdom of their Elders past and present.

The PDBNS also acknowledges the histories, contributions, and legacies of African Nova Scotians, who have been here for over 400 years.”

**Agenda 3. Conflict of Interest Declaration**

The Chair asked the Board members if they had or were aware of any other Board members who had a conflict of interest with today’s agenda. No conflicts of interest were identified.

**Agenda 4. Confidentiality Statements**

The Board members were asked to complete the conflict of interest and confidentiality statement documents for 2023 and return them to the Dental Board office.

**Agenda 5. Approval of the Agenda**

The Chair reviewed the agenda and noted the following changes and additions. That Agenda item 16 (b) (i & ii) be moved to the in-camera session when this item comes up.

It was moved and seconded – Dr. Phil Mintern and Dr. Erin Hennessy

**Motion 2023 - 01**

“That the agenda be approved as amended.”

**Motion Carried**

**Agenda 6. Approval of the November 26, 2022 Board Meeting Minutes**

**a) Errors and/or Omissions**

The Chair asked if there were any errors or omissions in the minutes from the November 26, 2022 meeting. A few minor errors had been noted and communicated to staff who made the changes prior to the meeting.

It was moved and seconded – Ms. Sherry Whytewood and Mr. Greg Fevens

**Motion 2023 – 02**

“That the minutes of the November 26, 2022 meeting be approved as presented.”

## **Motion Carried**

### **b) Business arising**

The business arising is incorporated into the agenda.

### **c) Motion Passed via Email on December 9, 2022.**

The following motion had been passed via email on December 9, 2022 and was presented at this meeting for the purpose of minuting:

*Motion 2022-93*

*"That \$300,000 be moved from the PDBNS savings account into the investment portfolio at the previously established asset mix of 45 % cash and equivalents, 35% equity, and 20% income."*

## **Agenda 7. Review of the Mandate and Role of the PDBNS and its Board Members**

Ms. Danielle Keating and Mr. Jason Cooke from Burchells LLP made a presentation to the Board which outlined the mandate and role of the *Dental Board* and that of its members.

## **Agenda 8. Licensing Update**

Ms. Jane Donovan, Executive Assistant, provided the licensing report.

On October 17, 2022 the DDS renewals (587 + 19 Students) were sent via email with a due date of November 15<sup>th</sup>. On November 10<sup>th</sup>, another reminder was emailed to the outstanding dentists. A final reminder was sent by email on the morning of November 30. On December 1<sup>st</sup>, there were 16 DDS who has not renewed their licenses and were therefore were struck from the register (as per section 24(2) of the [Dental Act](#) and Section 8(4) of the [Qualifications for Registration and Licensing of Dentists Regulations](#)) Those individuals were contacted and have reinstated.

Anyone who has indicated they are using Human Allograft tissue will get a second survey so that a report can be generated to send to the Nova Scotia Provincial Blood Coordinating Program which, in conjunction with PDBNS, helps to support compliance by dentists practicing in NS to the Health Canada Safety of Human Cells, Tissues and Organs for Transplantation Regulations.

To ensure that anyone providing sedation to their patients is in compliance with the current Sedation Standard and is appropriately trained and regulates their practices accordingly, anyone indicating that they were providing sedation to their patients was sent a secondary email survey asking them about the number of sedation cases completed in 2022 as well as CE completed related to their modality of sedation.

Once all the responses are in, the responses will be reviewed to ensure that everyone providing sedation meets the minimum requirement to maintain their permit. If they do

not meet the requirement their permit will be revoked and they will have to do a refresher and reapply for their permit.

For the past few years, the PDBNS has been submitting reports to the Department of Health & Wellness' Research and Statistics Officer to complete the Workforce Planning Report for dentists and dental assisting. Each year these questions are asked on the license renewals. Once a renewal period is over a de-identified report is generated and sent to them by a secure file transfer. Staff generally meets with them once a year to go over the stats.

Incorporation Renewals (410) were emailed out to registrants on December 19<sup>st</sup> with a due date of January 31<sup>st</sup>. The renewals were late being sent out so that dentist license renewals could be completed first. Final notice was sent out on January 16, 2023 to 159 outstanding permits and as of the day this report was written (January 24<sup>th</sup>) we have 82 outstanding. On February 1<sup>st</sup>, the permits of the corporations who have not renewed will be revoked and a registered letter will be sent.

Registered dental assistants will be invoiced through email on March 15<sup>th</sup> of this year.

**Agenda 9. Dalhousie University Faculty of Dentistry Dean's Report**

Dr. Ben Davis, Dean of Faculty of Dentistry, Dalhousie University submitted his report which was featured in the resource material for today's meeting.

**Agenda 10. NSDA Report**

Mr. Steve Jennex, Executive Director, Nova Scotia Dental Association (NSDA) provided his report which was featured in the resource material for today's meeting.

**Agenda 11. NSDAA Report**

Ms. Sherry Whytewood presented the NSDAA report which gave an update on the activities of the NSDAA.

**Recent Article in NS Dentist**

There were some concerns raised by the NSDAA about a recent publication of NS Dentist. In this article it was suggested that dental office reception staff should be cross-trained to assist. There were also cost-saving measures advocated including reducing staff hours. Ms. Marina Crawford also presented her opinion on the content of the article. Ms. Sherry Whytewood also provided her opinion on the NS Dentist article as well.

**Agenda 12. Registrar's Report**

**a. Functional Committees Update**

**Complaints Committee**

The Complaints Committee met 4 times to hear 8 complaints since the September 23, 2022 Board meeting.

#### **October 20, 2022**

The meeting on this date was cancelled at the request of the responding dentist due to health issues.

#### **November 10, 2022**

Case 1: The Committee heard the case of a complaint against a dentist. The Committee passed motions to dismiss the complaint and to report the decision in publications of the PDBNS on an unnamed basis.

Case 2: The Committee heard the case of a complaint against a dentist. The Committee passed motions to dismiss the complaint and to report the decision in publications of the PDBNS on an unnamed basis.

#### **November 17, 2022**

Case 1: The Committee heard the case of a complaint against a dentist. The Committee passed motions to dismiss the complaint and to report the decision in publications of the PDBNS on an unnamed basis.

Case 2: The Committee heard the case of a complaint against a dentist. The Committee passed motions to dismiss the complaint and to report the decision in publications of the PDBNS on an unnamed basis.

#### **November 24, 2022**

The meeting on this date was deferred to allow the Complaints Committee and the responding dentists time to review potentially pertinent material submitted to the PDBNS on the day before the meeting.

#### **January 12, 2023**

Case 1: The Committee heard the case of a complaint against a dentist. The Committee passed motions to dismiss the complaint and to report the decision in publications of the PDBNS on an unnamed basis.

Case 2: The Committee heard the case of a complaint against a dentist. The Committee passed motions to refer the complaint to the Discipline Committee and to report the decision in publications of the PDBNS on an unnamed basis.

## **January 19, 2023**

Case 1: The Committee heard the case of a complaint against a dentist. The Committee passed motions to dismiss the complaint and to report the decision in publications of the PDBNS on an unnamed basis.

Case 2: The Committee heard the case of a complaint against a dentist. The Committee passed motions to refer the complaint to the Discipline Committee and to report the decision in publications of the PDBNS on an unnamed basis.

### **Trends in Complaints**

The Registrar shared the observation that a large percentage of formal complaints received by the PDBNS stem from communication issues and specifically regarding a lack of clarity for patients around fees for services rendered. It appears that most such complaints could be avoided if there were office protocols in place to ensure patients were aware of predicted fees prior to treatment, including examinations and radiographs. In the [PDBNS Informed Consent Guidelines](#) it is stated that *"Informed consent also ensures that the person understands.....the costs involved"*.

### **Discipline Committee**

The Discipline Committee has had no meetings since the last Board meeting. However, the Chair and legal counsel for the Discipline Committee have been engaged with negotiating settlement agreements for referred cases.

### **Mandatory Continuing Dental Education (MCDE) Committee**

In early January, random sampling was conducted of all registrants whose MCDE cycle ended in December 2022. Once again, this sampling was conducted by [Dr. Samuel Stewart](#) of the Department of Community Health and Epidemiology at Dalhousie's Faculty of Medicine. Those selected for audit were contacted with a request to submit their MCDE log and verification by January 28, 2023. The MCDE Committee will meet on February 10 to review the submissions. Registrants who are deficient in their audit will be required to make up for the shortfall prior to license renewal

### **Dental Practice Review (DPR) Committee**

The majority of site visits for the 2022 DPR audit have been completed by the Registrar and Deputy Registrar with a small number to be completed in the coming weeks. The vast majority of offices visited were found to meet or exceed many of the expectations of the current DPR criteria groups (infection control, recordkeeping, medical emergency preparedness, BLS certification, and sedation protocols where applicable). Where deficiencies were noted, the dentists were informed and asked to respond in writing within a set timeframe that they had implemented the necessary changes. In 2 instances a follow-up visit will be conducted.

In early January a random sampling process stratified by district was used to select 15% of licensed dentists in private practice to complete a self-assessment document. This process, the parameters for which are prescribed for the PDBNS under the [Dental Practice Review Regulations](#), was also conducted by Dr. Stewart. From those selected for self-assessment, 15% will be selected through random sampling as a subset for site visits.

On March 9, 2023 the DPR Committee will meet to review the self-assessment forms and determine if additional site visits are required beyond the 2.25% of dentists in private practice randomly selected.

Presently, legislation does not have a mechanism to exclude dentists from the sampling based on them having been audited in a previous year.

All dentists in private practice are included in the pool for selection under the DPR process whether they are owner or associate dentists.

#### **Registration Appeal Committee**

The Registration Appeal Committee has had no activity since the September 23, 2022 Board meeting.

#### **b. Canadian Dental Regulatory Authorities Federation (CDRAF)**

The Registrar presented the 2023 invoice for CDRAF to the Board for approval. The fee per dentist registrant is \$12.00 based on the December 31, 2022 number of dentists licensed in Nova Scotia. The annual invoice amount is \$6960.00.

It was moved and seconded – Mr. Greg Fevens and Dr. Terrie Logue

#### **Motion 2023 – 03**

“That the 2023 grant in the amount of \$6960.00 for the Canadian Dental Regulatory Authorities Federation be approved.”

#### **Motion Carried**

CDRAF has begun work with the Association of Canadian Faculties of Dentistry (ACFD) related to internationally trained dentists. CDRAF Chair and Executive Director met in early January with representatives from the ACFD (Drs. Ben Davis, Paul Allison and Paul Major) to explore the possibility of submitting an application for funding in response to a Call for Proposals from the Foreign Credentials Recognition Program. CDRAF is hopeful to develop a proposal with ACFD as the lead. The proposal will focus on the development of programs (administered by one or more dental faculties) to identify,

evaluate and educate internationally trained dentists who may have some competency gaps but do not require a full Qualifying Program or full training to challenge the Equivalency Process examinations.

This initiative aligns with the CDRAF Strategic priority to lead a multi-stakeholder collaborative to explore the Equivalency Process and alternative pathways.

### **National Dental Examining Board (NDEB)**

The new [National Dental Examination of Clinical Competence \(NDECC\)](#) which replaces the Assessment of Clinical Skills (ACS), the third step in the Equivalency Process for graduates of non-accredited dental training programs, has been administered on a weekly basis since September 2022, examining up to 40 dentists a week. The examinations take place at the NDEB Test Centre in Ottawa and involve 1 day of operative procedures on typodonts and a half day for situational judgement stations. The situational judgement component employs actors as simulated patients to assess the following domains:

- Patient-Centred Care
- Professionalism
- Communication and Collaboration
- Practice and Information Management
- Health Promotion

Evaluation sessions have taken place in October 2022 and January 2023 with approximately 100 examiners in attendance who underwent calibration prior to grading. Of the candidates evaluated at the October session there was a pass rate of 22%.

The Virtual OSCE, which replaces the Written Examination and OSCE, will have its inaugural administration on March 26, 2023.

NDEB Board member Dr. Tanya Cook will attend the May 2023 PDBNS Board meeting to deliver an update from the NDEB.

### **Royal College of Dentists of Canada (RCDC)**

The RCDC is continuing working toward resuming responsibility for administration of the exam process for specialty certification. It is anticipated that RCDC will resume administration of the specialty examinations in 2024.

### **Commission on Dental Accreditation of Canada (CDAC)**

The incorporation process for CDAC has been completed and it now exists as a legal entity (no longer under the governance structure of the Canadian Dental Association).



The new CDAC Board will have its first meeting in the last week of January at which time a Chair and Vice-Chair will be elected. The first in-person meeting will take place on February 25-26, 2023.

A current main priority is to establish and sign a funding agreement with the Canadian dental regulatory authorities (DRAs).

Dr. April Nason will represent the PDBNS as part of the survey team for Dalhousie Dentistry's CDAC accreditation site visit from March 27-31, 2022.

### **Nova Scotia Regulated Health Professions Network (Network)**

#### Legislative Changes

On Dec. 8, the Honorable Minister of Health, Michelle Thompson, along with senior staff, attended a meeting of the Network Council to discuss the Common Foundation Act.

#### Upcoming Education Sessions

The Network has arranged to have two upcoming education sessions which will be open to Network members and those in their organizations:

- February 21 from 6-8pm: "The Principles of Sound and Defensible Decision-making". This session will be delivered by Mr. Ryan Baxter of McInnes Cooper at a cost of \$100 per attendee. (This will be attended by PDBNS Staff and members of the Executive and Complaints Committees.)
- March 7 from 6-8pm: "Establishing an Enterprise Risk Framework" This session will be led by Ms. Jennifer Heameon at a cost of \$50 per attendee.

### **Agenda 13. Chair's Report**

Dr. MacSween provided the Chair's report which included activities since he assumed the position of Chair on January 1, 2023:

- January 6: I spent the afternoon at the Board office with Doug, Jane and Chris doing orientation. The Chair email was changed to me. As well, we reviewed current PDBNS priorities and meeting dates for the upcoming year.
- January 10: I attended the HR committee meeting to discuss the job description and wage range for the new Board administrative assistant position.
- I have spent the rest of the month preparing for the January 27 Board meeting.

**Agenda 14. Board Proceedings 2022**

Each year the Board develops an annual report entitled *Board Proceedings*. It is presented to government and posted on the Board website.

The 2022 edition of *Board Proceedings* was included in the resource material for the Board's review. It was also noted that a new cover page was incorporated with the help of Debbie Brady from Graphically Speaking.

It was moved and seconded – Mr. David Melvin and Dr. Sunita Sharma

**Motion 2023- 4**

"That the Board Proceedings for 2022 be approved as amended"

**Motion Carried**

**Agenda 15. Presentation and Proposal for Website Modernization**

Mr. Jean St. Amand from QB Marketing attended the meeting via zoom.

QB Marketing has prepared an overview of the redevelopment of the online presence for the Provincial Dental Board of Nova Scotia (PDBNS), intended to modernize and refine the user experience and update the look and feel as well as subtly enhance the site's structure which has been in place since QB Marketing worked with PDBNS to implement the current site in 2013. The chief objectives are:

- I. To modernize the design and user experience of the site.
- II. Implementation of the WordPress content management system.

The presentation was detailed, well-thought-out, and identified four key considerations in the redevelopment of the site.

The scope of the project will take 6 – 8 weeks and Mr. St. Amand did provide a budget and summary for the project.

It was moved and seconded – Dr. Phil Minter and Mr. David Melvin

**Motion 2023 - 5**

"That the Board approves the modernization of the PDBNS website as per the proposal submitted by QB Marketing."

**Motion Carried**

## **Agenda 16. Board Committee Reports**

### **a) Human Resources and Governance Committee**

#### **i) Performance Reviews**

The HR report was included in the resource material.

The annual performance reviews were conducted on Friday, November 25, 2022 at the Board office for Ms. Jane Donovan, Executive Assistant, Dr. Curtis Gregoire, Deputy Registrar and Dr. Doug Mackey, Registrar.

The HR Committee recommended renewal of all staff contracts.

#### **ii) Performance Goals**

The performance goals were established for 2023 for Jane, Dr. Gregoire and Dr. Mackey and have been reviewed by members of the Committee and approved.

#### **iii) Staff Compensation**

This agenda item was moved to the *in-camera* session at the end of the meeting.

#### **iv) Summer Student 2023 – Application for Funding**

The Board will be applying for funding to hire a summer student in 2023. The Board has submitted the application and is waiting for approval.

#### **v) Ad-hoc Committee on Scope of Practice for Registered Dental Assistants**

A lot of phone calls are being received at the Dental Board regarding scope of practice for registered dental assistants. The registrar feels it would be beneficial to have a Committee to aid in the deliberations of these questions in situations where the answers are not evident in the Act or Regulations.

#### **Motion 2023 - 6**

It was moved and seconded – Dr. Sunita Sharma and Dr. Erin Hennessy

“That an *ad hoc* Board committee be struck to assist the Registrar in examining issues related to scope of practice for dental assistants.”

**Motion Carried**

#### **vi) Appointments and Re-Appointments**

##### **Dental Practice Review (DPR) Committee**

Dr. Mariette Chaisson has completed her 2nd term as Chair of the DPR Committee and has accepted reappointment for a 3rd and final 3-year term.

### **Board Committees**

Board members have accepted appointments to the following Board Committees:

Finance and Audit: Dr. Tim Silver

Standards and Guidelines: Dr. Sachin Seth, Ms. Sherry Whytewood

Human Resources and Governance: Dr. Erin Hennessy

Registration Review: Dr. Phil Mintern, Ms. Marina Crawford, Dr. April Nason

Infection Control and Prevention: Dr. Terrie Logue (Chair), Dr. Phil Mintern, Ms. Marina Crawford

Scope of Practice for Dental Assistants: Ms. Marina Crawford (Chair), Dr. Erin Hennessy, Ms. Sherry Whytewood, and Dr. April Nason, Mr. David Melvin

It was moved and seconded – Dr. Sunita Sharma and Mr. Greg Fevens

### **Motion 2023 – 7**

“That Dr. Mariette Chiasson be reappointed to the Dental Practice Review Committee as Chair for a 3<sup>rd</sup> term effective January 2023.”

### **Motion Carried**

It was moved and seconded – Dr. Sunita Sharma and Mr. Greg Fevens

### **Motion 2023 – 8**

“That the Board approve appointments to Board Committees as presented in the report of the Chair of the Human Resources and Governance Committee.”

### **Motion Carried**

### **b) Finance and Audit Committee**

There was a motion to move *in-camera*

It was moved and seconded – Mr. Greg Fevenes and Mr. David Melvin

### **Motion 2023 - 9**

“That the meeting be moved *in camera*”.

### **Motion Carried**

**i) Finance Update – Comparative Income Statement**

Dr. Logue, Finance and Audit Chair reviewed the Comparative Income Statement (CIS) with the Board Members. The CIS is featured in the resource material.

**ii) Investment Report**

Ms. Dana Scott, CDSPI and Mr. Gino Ciavarella, Cumberland, provided a review of the investment portfolio report. The investment report is featured in the resource material.

**iii) Investment Allocation**

Dr. Logue reviewed the Investment Policy for the benefit of the new Board members and how the Board should reinvest the money that had been taken out during the early days of the pandemic. The Board has two accounts that are used on a regular basis; a chequing account for day-to-day expenses and a high-interest savings account where license renewal fees are put so the Board has available cash on hand in the event that it is needed. The Finance Committee will review the balance in the account to determine if the Board wants to transfer any amount back into the investment account. This would be based on the current and upcoming budget.

It was moved and seconded – Dr. Terrie Logue and Mr. Greg Fevens

**Motion 2023 - 10**

“That \$100K of the cash portion of the PDBNS investment portfolio be used to invest in two GICs of \$50,000, one for 1 year and the other for 2 years.”

**Motion Carried**

There was a motion to end the *in camera* session.

It was moved and seconded – Mr. David Melvin and Mr. Greg Fevens

**Motion 2023 - 11**

“That the *in camera* session be ended.”

**Motion Carried**

**a) Standards and Guidelines Committee**

**i) Infection Prevention and Control (IPAC) Update**

Dr. April Nason presented a brief update. The IPAC guidelines will be implemented effective April 1, 2023.

**ii) Equity, Diversity, Inclusion, Access, and Anti-Racism**

The final draft of the policy will be ready for approval at the May 2023 meeting.

**iii) Oral Radiology**

Dr. Mackey had a brief update with respect to this guideline that he and Dr. Gregoire are working on.

**Agenda 17. Old Business**

**a) Updated Health History Attestation for Initial Application and License Renewal**

After discussion at the November 2022 Board meeting and direction given to the Registrar, the Health History question on application forms for licensure was replaced by two questions and reworked for increased clarity.

Old wording:

*Do you currently suffer from any physical or mental condition or disorder which may impair your ability to practise dentistry safely and competently or which, if left untreated, would impair your ability to practise dentistry safely and competently?*

New wording:

1. *Do you currently suffer from any physical or mental health condition which may impair your ability to practise dentistry competently and/or could negatively impact the safety of patients and/or staff?*
2. *Are you currently being treated for any physical or mental health condition which, if left untreated, may impair your ability to practise dentistry competently and/or could negatively impact the safety of patients and/or staff?*

This revised wording will be incorporated into the license renewal forms going forward.

**b) Recognition of Dental Anesthesia as a Dental Specialty**

All Canadian dental regulatory authorities (DRAs) had been asked to submit a completed table indicating their level of support for various aspects of the application from the Canadian Academy of Dental Anesthesia for specialty recognition. The four criteria groups for which feedback was requested centered around whether there was:

- a sponsoring organization
- a distinct body of knowledge
- need and value (e.g., to improve oral health care)
- acceptable advanced education

At the November 2022 PDBNS Board Meeting, there was general consensus that although the application may satisfy the criteria for specialty recognition as laid out in the process established by CDRAF, this did not necessarily satisfy all Board members concerns regarding how this recognition could potentially impact public safety.

It was moved and seconded – Dr. April Nason and Mr. Greg Fevens

#### **Motion 2023 - 12**

“That the PDBNS Board supports the application for specialty recognition for dental anesthesia.”

#### **Motion Defeated**

### **c) Dental Assisting Scope of Practice – Intraoral Scanning**

As discussed at the November 2022 PDBNS Board meeting, the PDBNS office frequently receives questions from registrants who seek clarification on the scope of practice for RDAs. While most of these questions are easily answered by referring to current legislation, other questions are more difficult to answer (e.g., those involving emerging technologies).

It is predicted that under the new upcoming legislative framework, which will hopefully see matters relating to “scope” moved out of the Act and Regulations and into By-laws, the PDBNS will have increased agility in adapting/modifying scope of practice as required. In the meantime, the Registrar formulates responses to these questions in consultation with the Deputy Registrar, Executive Committee, and PDBNS legal counsel.

In September 2022, a question was received from Ms. Nicole Whitehouse, faculty member at the NSCC dental assisting program, as to whether taking an intraoral scan would be permitted by an unlicensed individual. After consulting with members of the Executive Committee, the following response was sent:

“Persons who are not registered and licensed oral health professionals are not permitted to use intraoral scanners.”

This is addressed in Section 5(3) of the [PDBNS Dental Assistants Regulations](#) which states that *“Under no circumstances shall non-registered persons employed in dental offices be permitted to perform any intra-oral duties”*.

In October 2022, the same question was posed by a dentist and the same answer was given, along with the context of the limitations related to legislation and the inability to contemplate or easily make changes.

The Registrar did a jurisdictional scan of the Regulatory Authorities and presented this to the Board for discussion. A lengthy discussion ensued.

It was moved and seconded – Ms. Marina Crawford and Dr. Erin Hennessy

**Motion 2023 – 13**

“That the matter of intraoral scanning by non-registered individuals in dental offices be referred to the Committee on the Scope of Practice for Dental Assistants.”

**Motion Carried**

**Agenda 18. New Business**

**a) Medical Emergencies Course for Dalhousie DDS and DH Students**

Dr. Mackey met Dr. Davis on December 9 via Zoom to discuss various aspects of Dalhousie dentistry and dental hygiene students taking the Board’s online medical emergencies course during the summer prior to them entering the clinic to treat patients. (This would be after 2<sup>nd</sup> year for dental students and after 1<sup>st</sup> year for dental hygiene students. The Faculty of Dentistry would cover the cost of this.

Dr. Mackey explained to Dr. Davis that he would need to investigate:

- the logistics in terms of online registration for this cohort, and
- the fee structure for this cohort

On December 16, 2022 Dr. Mackey had an email exchange with Jean St-Amand regarding the logistics for registration. Mr. St-Amand proposed 3 possible workflows ranging from “super-simple” to “more complex”. It seems like the simplest option will work and reduce the administrative burden for PDBNS staff.

Also on December 16, Dr. Mackey held a Zoom meeting with the PDBNS Finance and Audit Committee. After discussing the matter, members of the Committee unanimously supported proposing that the course be offered to dental and dental hygiene students for a fee of \$25/student.

It was felt that this would cover the administrative burden and be a gesture of goodwill toward the Faculty of Dentistry and its students. It was expressed that this fee structure could be revisited in future years if it did not seem to cover the costs of the administration of the course for students.

It was moved and seconded – Dr. Phil Minter and Mr. Greg Fevens

**Motion 2023 – 14**

“That the PDBNS proceed with developing an agreement to deliver its online course on the Management of Medical Emergencies in the Dental Office to students in the Dalhousie Faculty of Dentistry at a fee of \$25 per student.”

**Motion Carried**



**b) Clarifying Requirement for Registrants to have Current BLS/CPR Certification**

Dr. Gregoire provided some background information on this. There seems to be some confusion about how often registrants need to have BLS. As a result of this, it has been suggested that the Board have a more formalized statement regarding this.

It was moved and seconded – Dr. Terrie Logue and Ms. Marina Crawford.

**Motion 2023 – 15**

“That all registrants of the PDBNS be required to maintain current certification in Basic Life Support (BLS) from a recognized provider.”

**Motion Carried**

**c) Wording Change in Botox Standard (page 6)**

A proposed wording change on page 6 of the [Standard of Practice for the Use of Botulinum Toxin \(Type A\) and Esthetic Therapies in Dental Practice](#) would more clearly indicate what dentists are required to do before proceeding to Level 3 training.

**Present wording:**

Dentists/dental specialists must complete at least 20 Level 2 cases (which may include the 6 patients treated during the educational program) over a minimum 1-year period. The member may then complete an application for approval by the PDBNS before commencing Level 3 training.

**Proposed new wording:**

Before commencing Level 3 training, dentists/dental specialists must complete at least 20 Level 2 cases (which may include the 6 patients treated during the educational program). Patient records for these cases must be submitted to the PDBNS for review after which time clearance will be given to proceed with Level 3 training assuming the records meet the Standard.

It was moved and seconded – Dr. Phil Minter and Dr. Sunita Sharma

**Motion 2023 –16**

“That the wording on page 6 of the Standard of Practice for the Use of Botulinum Toxin (Type A) and Esthetic Therapies in Dental Practice Botox regarding the requirements for proceeding to level 3 training be modified as presented.”

**Motion Carried**

**Agenda 19. Upcoming Meeting Dates:**

May 26, 2023 (1801 Hollis Street)  
September 29, 2023 (1801 Hollis Street)  
November 25, 2023 (Location TBA)  
January 26, 2024 (1801 Hollis Street)

**Agenda 20. In Camera**

There was a motion to move *in-camera*.

It was moved and seconded –

**Motion 2023 - 17**

“That the meeting be moved *in camera*.”

**Motion Carried**

**Agenda 21. Adjournment**

There being no further business, the meeting was adjourned at 3 pm.


It was moved and seconded –

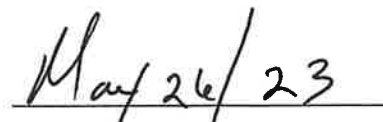
**Motion 2023 – 18**

“That the meeting be adjourned.”

**Motion Carried**

Approved,

  
\_\_\_\_\_  
Dr. Russell MacSween, Chair

  
\_\_\_\_\_  
Date