

**Provincial Dental Board of Nova Scotia
Meeting 2018-06**

**Britannia Room, Lord Nelson Hotel
1515 South Park Street, Halifax, Nova Scotia**

Saturday, November 24, 2018 – 9:00am

A meeting of the Provincial Dental Board of Nova Scotia was held on Saturday, November 24, 2018 at the Britannia Room, Lord Nelson Hotel, Halifax, Nova Scotia.

In Attendance: Dr. Kevin Walsh (Chair)
Dr. Daniel Albert (Vice Chair)
Dr. Sunita Sharma
Dr. David Dignan
Dr. Shelly Anderson
Dr. Terrie Logue
Dr. Russell MacSween
Dr. Chris Baker
Ms. Donna Rushton
Ms. Marina Crawford
Mr. David Melvin
Mr. Greg Fevens
Dr. Martin Gillis (Registrar)
Ms. Jane Donovan (Executive Assistant)
Ms. Valerie Benoit (Receptionist)

Observers: Dr. John Christie joined the meeting for Agenda Item 10.
Dr. Tom Boyle joined the meeting for Agenda Item 10.
Ms. Jennifer Keliher (Legal Counsel) joined the meeting for Agenda Item 10.

Regrets: Ms. Catherine Lyle

Agenda 1. Call to Order

At 9:02 am the Chair welcomed the Board members. General instructions regarding the proceedings were provided.

Agenda 2. Introductions

No introductions were required for this meeting.

Agenda 3. Conflict of Interest Declaration

The Chair asked the Board if they had or were aware of any other Board members who had a conflict of interest with today's agenda. No conflicts of interest were identified.

Agenda 4. Approval of the Agenda

The Chair reviewed the agenda and noted the addition of agenda item 9 b.

It was moved and seconded –Dr. Chris Baker and Dr. Shelly Anderson

Motion 2018-60

“To approve the agenda as amended”

Motion Carried

Agenda 5. Registrar's Report

a) Canadian Dental Regulatory Authorities Federation (CDRAF)

On November 9 & 10, 2018, CDRAF hosted a workshop to develop a CDRAF document for the competencies of a beginning dental practitioner. The workshop took place at the ODQ office in Montreal. This workshop was attended by representatives from CDRAF, CDAC, ACFD, NDEB, RCDC (Canadian Armed Forces), and content experts. A preliminary draft was initiated based on the ACFD and NDEB competency documents. Additional information is required to complete the draft.

b) Canadian Dental Assisting Regulatory Authorities (CDARA)

A conference call was held on November 2, 2018. The Canadian Armed Forces are looking to register and license dental assistants in regulated jurisdictions. CDARA drafted a letter to RCDC noting agreement to recognize the RCDC as a quasi-regulator of dental assistants and to propose a pathway for registration and licensure of military dental assistants. The draft letter can be found in the resource material.

For the past several years a working group of CDARA has been working towards aligning provincial regulatory authorities on expanded activities beyond the core competencies recognized in the “MRA for the Purposes of Labour Mobility-Dental Assisting (2008)”. The working group developed a competency framework for dental assistants with respect to orthodontics and prosthodontics.

The competencies for both orthodontic and prosthodontic dental assisting have been reviewed and compiled for setting national competency standards. Each was considered based on regulatory experiences in the various jurisdictions who currently support dental assistants performing the expanded activities.

A standardized interprovincial approach to the regulation of expanded activities is consistent with principled regulation. To formalize the national standard for these expanded activities, and ultimately improve interprovincial portability of dental assistants and reduce misunderstandings and unintentional violations, the working group suggests the Canadian Dental Assisting Regulatory Authorities consider mutual recognition agreements for the Orthodontic and Prosthodontic skill sets.

The topic was discussed during the November 2, 2018 CDARA conference call meeting. There was consensus by those in attendance to proceed with working toward the signing of the MRA at the April 2019 CDARA meeting.

A request by CDARA has been made that by signing the MRA, the Board has the intent that if in the future our jurisdiction seeks authorization for these expanded activities, that the Board would recommend the national standard which supports the interprovincial portability of dental assistants.

The draft MRA is featured in the resources. The PDB will have legal counsel review the draft MRA to determine if there are any areas that are of concern and revisit at the January Board meeting for a motion to accept the MRA.

c) Commission on Dental Accreditation of Canada (CDAC)

The CDAC budget for 2019 proposes a per capita grant for dentistry as \$22.71. The adoption of the budget was postponed and an update will be provided at the January Board meeting.

d) Royal College of Dentists of Canada (RCDC)

There was discussion at the last meeting over the concern with RCDC administering the National Dental Specialty Exam (NDSE). There has been a working group stuck to look at alternatives for the NDSE.

- e) **National Dental Examining Board (NDEB)**
At the October 2018 CDRAF meeting the Dental Specialty Core Knowledge Exam (DSCKE) was discussed. NDEB has been administering the DSCKE for five years under the MRA that NDEB had with the DRAs. The MRA states that if there are any cost overruns in that period of time, the DRAs would be responsible for reimbursing NDEB for the shortfall. In those five years, there was a cost overrun of \$75,000 spread over approximately 20,000 dentists across Canada, which would be a \$3.50 per capita per dentist.
- f) **Prescription Monitoring Board of Nova Scotia (PMBNS)**
There is nothing to report with respect to PMBNS as the meeting was postponed.
- g) **Nova Scotia Regulated Health Professions Network (Network)**
A workshop will be held in February 2019 to discuss the future direction for the Network. An update to be provided at the May 2019 Board meeting.

Agenda 6. Chair's Report

Dr. Kevin Walsh, Dr. Daniel Albert and Dr. Chris Baker were inducted as Fellows of the American College of Dentists (ACD) at the ACD annual meeting in October.

Dr. Walsh provided a presentation for the Endo Study Club on Board activities and regulation with an emphasis on complaints. Dr. Walsh noted he received positive feedback from study club members about this presentation.

Agenda 7. Board Committee Reports

- a) **Human Resources and Governance Committee**
 - i) **Strategic Plan**
Dr. Anderson provided an update on the strategic plan and mentioned that the Board is on track with most items in the operational plan. Those items tied to the legislative amendments will take longer to complete. The Strategic Plan will be revisited in September of 2019.
- b) **Standards and Guidelines Committee**
 - i) **Obstructive Sleep Apnea Guideline**
The Provincial Dental Board of Nova Scotia is undertaking the development of a Guideline on Obstructive Sleep Apnea. Dr. Baker and Dr. Gillis attended a 2-day Continuing Dental Education course on October 26-27, 2018 at Dalhousie University on

this topic. Dr. Fernanda Almeida, Associate Professor at the University of British Columbia's Faculty of Dentistry was a key presenter at this course. Following the course, a working group was struck and one of the first items of business for the group is to request permission from the College of Dentists of British Columbia to allow the PDBNS to use the College's document as a framework document to base its guideline.

Dr. Chris Hacker, Acting Registrar for CDSBC responded to the PDBNS request and has allowed permission to use their OSA document as a framework for the working group activities to use. The members of the working group are: Dr. Chris Baker, Dr. Martin Gillis, Dr. Sunita Sharma, Dr. Reg Goodday and Dr. Brian Cadden. Dr. Almeida has agreed to serve as a content expert.

ii) **Cannabis Legislation**

Dr. Sharma attended a course on the legalization of marijuana at Dalhousie University on November 17, 2018 and gave the board a brief overview of what was discussed. It was suggested by Board members that the NSDA is best positioned to provide information to its members on this topic at the present time.

c) **Finance and Audit Committee**

i) **Finance Update – Comparative Income Statement**

Dr. Albert gave an update on the Comparative Income Statement. There was a short discussion and it was mentioned to have the bookkeeper prepare a comparative income statement on a monthly basis. Comparative Income Statement featured in the resources.

ii) **Review Board Expense Claim Policy**

Dr. Albert reviewed the Expense Claim Policy and obtained feedback from the Board. The Committee will review different alternatives for this policy and present them at a future Board meeting.

Agenda 8. Old Business

a) **Legislative Amendments Update**

A meeting will be held on January 7, 2019 for legal counsel and Dr. Gillis to meet with government to discuss the status of the legislative amendments. Legislative Amendments update featured in the resources.

- b) Direct to Consumer (DTC) Orthodontic Treatment**
This topic will be discussed at the CEO-Registrars meeting in December 2018. Dr. Gillis will provide feedback to the Executive Committee following CEO-Registrars meeting and formulate a draft response to bring back to the Board at the January 2019 meeting. Correspondence featured in the resources.
- c) Letter of response: CDAA – NDAEB NOA – 2019**
National Occupational Analysis (NOA) 2019 Support letter of response featured in the resource material.
- d) Letter: CBCT Guidelines**
A letter was sent to the operators of the twenty-nine CBCT machines informing them of the CBCT course at Dalhousie and that this particular course would be the framework course that would be judged appropriate for the education and operation of CBCT machines in the future. It would not be the exclusive course but it would be something that other courses would be measured against. Once the CBCT Guidelines are passed there will be activity by the Committee to determine what education would be deemed appropriate for the operation of these machines.

Agenda 9. New Business

- a) Correspondence Dr. Ian Ross**
There was discussion regarding the request by Dr. Ian Ross for a Dental Assistant being able to remove a healing abutment from an implant. It was agreed that this is not currently in the scope of practice for dental assisting. Following legislative amendments to scope of practice and advanced training (Prosthodontic Module), the Board would consider the RDA competent to perform this procedure. At the present time this procedure would not be allowable for a RDA to perform. Correspondence from Dr. Ian Ross is featured in the resources.

It was moved and seconded –Mr. Greg Fevens and Dr. Russell MacSween

Motion 2018 – 61

“That a RDA is not permitted to remove a healing abutment from an implant.”

Motion Carried

b) NSCC Program Advisory Committee (PAC)

Dr. Chris Baker has been nominated to be the Board's representative for the NSCC Program Advisory Committee (PAC). He will be attending a meeting on Friday, November 30th and will forward the feedback discussed by the Board. Dr. Baker requested to have Ms. Marina Crawford attend this meeting as a Board representative or as an observer sent by the Board. It is important to have Ms. Crawford's perspective as a dental assistant Board member.

Agenda 10. Complaints and Discipline Presentation

Dr. John Christie, Dr. Tom Boyle, Ms. Jennifer Keliher and Dr. Gillis gave a Complaints and Discipline presentation to the Board members.

Agenda 11. In Camera

Agenda 12. Adjournment

It was moved and seconded –Dr. Chris Baker and Dr. Russell MacSween

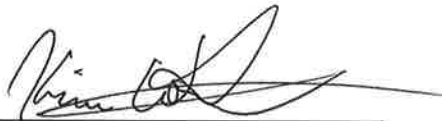
Motion 2018 - 62

“To Adjourn the Meeting”

Motion Carried

Next Board Meeting –

Approved,



Dr. Kevin Walsh, Chair

29 Jan '19

Date