

PROVINCIAL DENTAL BOARD OF NOVA SCOTIA

MEETING 2017-01

January 26-27, 2017

A meeting of the Provincial Dental Board of Nova Scotia was held on January 26 and 27, 2017 at the Provincial Dental Board boardroom, 1559 Brunswick St, Halifax, Nova Scotia.

In Attendance: Dr. Chris Baker (Chair)
Dr. Kevin Walsh (Vice-chair)
Dr. Daniel Albert
Dr. Shelly Anderson
Dr. Clare Champoux
Dr. David Dignan
Dr. Terrie Logue
Dr. Tom Raddall III
Ms. Marina Crawford
Ms. Donna Rushton
Mr. Greg Fevens
Mr. David Melvin
Dr. Martin Gillis (Registrar)
Ms. Jane Donovan (Executive Assistant)

Observers:

Ms. Lynda Foran joined the meeting for Agenda items 1-14, 15(b), 16-19.
Dr. Russell MacSween joined the meeting for Agenda items 1-14, 15(b), 16-19.
Dr. Reg Goodday joined the meeting for Agenda item 9.
Dr. Doug Mackey joined the meeting for Agenda items 10.
Ms. Cara Spittall joined the meeting for Agenda item 11.
Dr. Tom Boran joined the meeting for Agenda item 12.
Dr. Blaine Cleghorn joined the meeting for Agenda items 12(b) and 12(c).
Mr. Lee Harwood joined the meeting for Agenda item 15(c)(i).
Mr. Jason Cooke joined the meeting for Agenda item 1-5, 19-20.

Agenda 1. Call to Order

At 6:30pm the Chair welcomed the Board members and provided general instructions regarding the proceedings.

Agenda 2. Introduction of New Board Members

The Chair introduced the Board's new legal counsel Mr. Jason Cooke, and the Board's two new public members Mr. Greg Fevens and Mr. David Melvin.

Agenda 3.

Conflict of Interest Declaration

The Chair attended a conference on conflict of interest issues on November 29, 2017. Information and questions from the conference were distributed.

The Board's Confidentiality Agreement and Conflict of Interest documents were distributed, reviewed, and signed. Mr. Jason Cooke discussed the concept of conflict of interest, and relevant legal obligations with the Board.

Agenda 4.

Approval of the Agenda

The Chair reviewed the agenda and noted the addition of two items under 15(b) Standards and guidelines. Botox Guidelines Update was added as 15(b)(v)(i) and Tooth Whitening Guidelines was added as 15(b)(v)(ii).

PDBNS Action on Controlled Drugs was added under New Business as item 19 (c), including (i) Education and discussion about pain management and; (ii) Guidelines prescribing and dispensing controlled drugs.

It was moved and seconded – Dr. T. Raddall/ Dr. K. Walsh

Motion 2017-01

“To approve the agenda as amended.”

Motion Carried

Agenda 5.

Minutes of 2016-04 and 2016-05 Board Meetings

a)

Errors and/or Omissions

The Chair asked if there were any errors or omissions in the minutes from these meetings. The dates of the listed upcoming meetings were corrected in the 2016-04 minutes.

It was moved and seconded – Dr. K. Walsh/ Dr. T. Logue

Motion 2017-02

“Accept the minutes of the September 29-30,2016 and the December 5, 2016 Board meetings as amended.”

Motion Carried

b)

Business Arising

The business arising from the previous minutes was incorporated into the agenda.

Agenda 6.

Registrar's Report

a) Licensing Update

Ms. Jane Donovan provided the Licensing Report dated December 31, 2016. There are 549 dentists, 19 students, 746 dental assistants, and 384 corporations licensed with the Board. The data from the new 2016-2017 Dentist License Renewal forms is currently being entered into Act. There were no dentists or dental assistants struck for non-payment of fees. Corporation renewal forms are almost complete. Dental assistants will be invoiced in mid-March 2017.

b) Functional Committees Update

Complaints Committee

October 3, 2016

A meeting of the Complaints Committee was held on October 3, 2016. One case was heard.

Case 1: Dismissed, publish on a no-name basis.

November 7, 2016

A meeting of the Complaints Committee was held November 7, 2016. Four cases were heard.

Case 1: Caution, publish on a no-name basis.

Case 2: Tabled.

Case 3: Caution, publish on a no-name basis.

Case 4: Tabled.

December 19, 2016

A meeting of the Complaints Committee was held December 19, 2016. Two cases were heard.

Case 1: Dismissed, publish on a no-name basis.

Case 2: Dismissed, publish on a no-name basis.

Discipline Committee

The Discipline Committee was scheduled to meet on January 5 and 16, 2017 to hear a Settlement Agreement. Due to unforeseen circumstances the meeting will be re-scheduled for February 2017.

Mandatory Continuing Dental Education (MCDE) Committee

The MCDE Committee meeting and audit is scheduled for February 10, 2017.

Dental Practice Review (DPR) Committee

The DPR Committee meeting and audit will be scheduled for March 2017.

Registration Appeal Committee

No activity since the last Board meeting.

- c) **DHW – New Deputy Minister**
Ms. Denise Perret was appointed the new Deputy Minister of Health effective January 16, 2017, following the retirement of Dr. Peter Vaughan.
- d) **CDAC**
The Registrar attended a Commission on Dental Accreditation (CODA) visit at the University of Washington in November 2016. It was an interesting and informative visit. The CDAC annual meeting took place on November 19-21, 2016 in Ottawa. The Registrar attended the CDAC Education Committee meeting as well. CDAC is undertaking the accreditation of all the military dental clinics in Canada in the upcoming year. Strategic planning is on the agenda for 2018.
- Ms. Donna Rushton will be representing the Board as a member of the survey team for the accreditation survey of the Dental Assisting program at Cape Breton Business College.
- e) **CEO – Registrars Meeting (Nov 30 – Dec 2, 2016)**
The CEO Registrars meeting was held from November 30 to December 2, 2016 in Palm Springs, California. All Registrars were present, apart from British Columbia, Ontario, Quebec and Newfoundland & Labrador. Ms. Denise Stewart from the American Dental Education Association gave the principal presentation. She presented on the academic challenges facing dental students today and challenges faced upon graduation. Other topics discussed include the PGY-1 year, insurance audits, scope of practice, and Botox guidelines.
- f) **IEDP – Meeting (Jan 20, 2017)**
The International Education Dental Program Working Group met on January 20, 2017. There was a town hall meeting before the Working Group. The Working Group received positive feedback about the NDEB exam from internationally trained participants.
- g) **ADA + C Retirement function Dr. Gordon Thompson**
Dr. Eric Hatfield attended the ADA + C Retirement function for Dr. Gordon Thompson on behalf of the Board. Dr. Thompson was appreciative of this gesture, and the event was a success.
- h) **NSDA – Principles of Ethical Practice (Oct 28, 2016)**
The Registrar met with Dr. Rob MacGregor (ACD), and Mr. Steve Jennex (NSDA) to discuss principles of ethical practice. Dr. MacGregor is going to assess the ACD online ethics modules as a possibility for education. Mr. Jennex is considering offering an ethics course or workshop at the NSDA AGM. The Board will look at the possibility of a MCDE core ethics module.

The Board discussed dental school admission interview questions surrounding ethics and screening applicants.

Agenda 7.

Chair's Report

a)

Update

Board Appointments

The Chair again welcomed the Board's new public members. Mr. Greg Fevens of Yarmouth, is a retired educator, he also sits on the Board of the College of Licensed Practical Nurses. Mr. David Melvin of Dartmouth, is a practicing lawyer, and has served on a variety of other Boards at the federal, provincial and municipal levels.

Legislative Amendments

The Legislative Amendments Committee has met several times since the last meeting, and is making significant progress. A detailed update will be given further in the agenda.

Radiography Inspections

Radiography Inspections will be discussed further in the agenda.

Regulatory Compliance – Guidelines

The Sedation Guidelines, Recordkeeping Guidelines, and Botox Policy review will all be discussed later in the agenda. The Mandatory Continuing Education Guidelines have been revised and approved.

b)

Collaboration and Communication

Meeting with the Minister, DHW

The Chair, Vice-Chair, and Registrar met with the Honourable Leo Glavine. The ongoing legislative amendments, quality assurance initiatives, and opioid prescription practices were discussed. It was a positive meeting.

NSDA Governing Council

The Chair presented to NSDA Governing Council at their January 20, 2017 meeting. The NSDA still faces some challenges with the Children's Oral Health Care Program. The NSDA will undergo a relocation of premises to Bedford in July 2017.

CTOSS

Ms. Catherine MacPhee (Cells, Tissue and Organs Surveillance System) Coordinator, has accepted a new position within the department. The Board looks forward to working with her successor.

CDRAF

The Registrar and Chair attended the Canadian Dental Regulatory Authorities Federation (CDRAF) meeting October 14-15, 2016. The newly elected Executive Management Group of CDRAF consists of Dr. Cliff Swanlund, President (Alberta); Dr. Barry Dolman, VP (Quebec); and Dr. Nancy Auyeung, Treasurer (Manitoba). The recent U.S. election will likely lead to a number of changes for international trade and labour mobility issues.

The PGY-1 initiative was discussed. CDRAF underwent the preliminaries of a Strategic Planning Initiative and a committee was struck to restructure the governance of the organization, our Registrar sits on this new committee.

NDEB

The National Dental Examining Board conducted the assessment of Clinical Judgement (ACJ) examination on December 2, 2016 and the Assessment of Clinical Skills (ACS) examination on December 3-4, 2016 at Dalhousie and other faculty sites. The ACS results were evaluated in Ottawa from Jan 13-15, 2017. Dr. Champoux attended on behalf of the Board.

c) Operations

New Premises

The Board will be relocating its premises to 210 Waterfront Drive, Bedford this summer. The Board will be in the same building as the NSDA, but will be in a separate office.

Summer Student

Ms. Morgan Knickle-Smith (3rd year law, Dalhousie) was a significant benefit to the Board over the summer, and has continued to be engaged on a contract basis.

d) CDRAF 2018

The Board is considering extending the offer to host the CDRAF Board meeting on October 12-13, 2018. The PDBNS last hosted in 2010. It is a two-day meeting for all the CDRAF representatives and stakeholders, approximately 30-40 people.

It was moved and seconded – Dr. T. Raddall / Dr. S. Anderson

Motion 2017-03

“To extend an offer to host the CDRAF Board meeting on October 12-13, 2018 in Halifax, NS.”

Motion Carried

Agenda 8.

Board Proceedings

The Board generates an issue of Board Proceedings to present to the public every year. It is presented to government and posted on the Board website. A few minor edits and omissions were made.

It was moved and seconded – Dr. T. Raddall / Dr. D. Dignan

Motion 2017-04

“To accept the 2016 issue of Board Proceedings, and present it as a public document”

Motion Carried

Agenda 9.

Obstructive Sleep Apnea – Guideline Development

Dr. Reg Goodday gave an introductory presentation, and short Q and A on obstructive sleep apnea. The lack of guidelines and education on obstructive sleep apnea has been raised at previous Board meetings. The Board is considering the development of a Nova Scotia guideline in the future.

Dr. Goodday presented on the basics of obstructive sleep apnea, including why it is important to address with treatment, immediate and long term effects, as well as options for diagnoses and treatment. Overall, Dr. Goodday is concerned about the lack of interest, lack of follow-up, and lack of awareness surrounding obstructive sleep apnea.

Agenda 10.

NDEB Update

Dr. Doug Mackey, current president of the National Dental Examining Board (NDEB), provided background information and a discussion of the NDEB’s relationship with the Board. The NDEB is a federally created Board, however, they work for the provincial Dental Regulatory Authorities to protect the public interest.

Dr. Mackey discussed the NDEB’s structure, certification process, and equivalency process for dentists. The NDEB is currently searching for a new executive director to replace Dr. Jack Gerrow; they have also recently appointed a new public member, Ms. Polly Pachu, to replace Ms. Margaret Wheaton.

Dr. Walsh represented PDBNS at the NDEB exam blueprint meeting on October 29-30, 2017 in Ottawa as an observer. Overall, he was impressed with the process and research that goes into the NDEB exam to ensure fairness and equity. Attendees of the workshop wrote the NDEB exam twice,

with the goal to determine what the pass-rate should be for a minimally competent practitioner. The Board discussed the process of appealing NDEB exam results.

Agenda 11.

FRPA Update

Ms. Cara Spittall, Fair Registration Practices Act Review Officer presented to the Board on the Fair Registration Practice Act (FRPA) and the details of the review process. In 2014, the Board underwent a successful FRPA review. The Board was re-evaluated in 2016. The 2016 FRPA report has been submitted and the results are pending.

The number of skilled immigrants in Nova Scotia is growing exponentially. However, there is a disconnect between immigration policy and professional recognition policies. FRPA exists to address this disconnect, to create systemic change, and help to implement fair access and labour mobility legislation.

FRPA governs the processes that regulatory bodies must follow when registering members. FRPA states that registration must follow a fair procedure and be transparent, objective, and impartial. The Act applies to 50 regulatory bodies in Nova Scotia, covering over 58 occupations and 65 designated trades.

Agenda 12.

Dalhousie Faculty of Dentistry

a) Deans Report

Dean Tom Boran provided an update for the Dalhousie Faculty of Dentistry. The faculty has two new full-time new hires, Dr. Nadar Hamdan, periodontist, and Dr. Lisa Johnson, oral pathologist.

The PGY-1 initiative from the Association of Canadian Faculties of Dentistry (ACFD) was discussed at their Governing Council meeting. Dean Boran does not support this initiative. He feels strongly that Dalhousie graduates are ready to practice upon graduation, and do not need an additional year of apprenticeship or clinical practice to prepare for practice.

In response to the Opioid Crisis, pharmacology and therapeutic drug use have been updated in the dental school curriculum.

The Faculty of Dentistry continues to support diversity as part of a strategic direction of the university. The Faculty also continues to support community outreach. An example of this is the efforts of dental students in the Mobile Outreach Street Health (MOSH) initiative. MOSH provides accessible primary health care services to people who are homeless, insecurely housed, street

involved, and underserved in the Halifax community. Third year DDS Student Danah Al-Radhan, created a film for MOSH that raised over \$40,000.

Three alumni were honored this year with the 2016 Outstanding Alumni Award: Dr. Ian Doyle (DDS '78), Dr. Andy Nette (DDS '76), Ms. Darcy Robichaud (Dip DH' 93).

The CDAC Accreditation site visits were a success. All programs at the Dalhousie Faculty of Dentistry are fully accredited. The next site visit will take place in 2023.

b) Concerns Regarding Temporary Authorizations

Dr. Blaine Cleghorn, Professor & Assistant Dean, Clinical Affairs, met with the board via telephone conference. He raised several concerns regarding the temporary authorization policy.

The temporary authorization policy was implemented last year. It applies to dentists who are licensed in other jurisdictions, but are practicing in Nova Scotia for a short period of time (part-time faculty, participation in CDE courses, hands-on study clubs, etc.) The initial application form was developed, and passed in May 2015. The temporary authorization renewal form was passed in 2016.

Dr. Cleghorn suggested that the initial application is too onerous. It has made it difficult for the dental school to recruit part-time faculty from out of province, especially those practicing in smaller specific specialties. Dr. Cleghorn suggested that if an applicant can provide a letter of good standing from their Registrar, and demonstrate that they have no active investigations or complaints on file, that this should be sufficient. Dean Boran agreed with Dr. Cleghorn, and added that because Dalhousie University is the only dental school in the Atlantic Region (representing four provinces) that this problem is not experienced in other areas in Canada.

c) Update: Antibiotic Prophylaxis – Prosthetic Joints

Dr. Cleghorn gave an update on antibiotic prophylaxis regarding prosthetic joints. The origin of prosthetic joint infections has been a controversial topic for dentists, physicians and patients. Confusion surrounds the risk of dental procedure-related bacteremia, and the subsequent risk of patients with orthopedic devices developing prosthetic joint infection following such bacteremia.

The Canadian Orthopedic Association (COA), the Canadian Dental Association (CDA), and Association of Medical Microbiology and Infectious Disease (AMMI) Canada have reviewed the current best available evidence on the effectiveness of dental antibiotic prophylaxis in the reduction of orthopedic prosthetic joint infections, in the context of the issue emerging antimicrobial

residence and the critical role of all health care providers to steward appropriate use of antimicrobial drugs. A number of conclusions and recommendations have been made following this review.

Direction was given to the Registrar to provide information at the next Board meeting regarding the approach Nova Scotia's orthopedic surgeons are taking on this best practice evidence document.

Agenda 13.

Nova Scotia Dental Association

Dr. Russel MacSween provided an update on the NSDA. As previously mentioned, the NSDA is pursuing legislative amendments in conjunction with the Board. There has been a meeting of the Board and the Association with legal counsel present for discussion. The NSDA has completed a first draft of their *Act*, and would like to present it to the Board for review.

The NSDA has taken on a project to improve access to continuing dental education courses. An online CE portal from British Columbia has been introduced. There have been some glitches in the first few months with recording participants, but this has been remedied. It is the hope of the NSDA that this will fit into the MCDE guidelines, and will be relevant for members.

The Clinical Affairs Committee has done a lot of work on establishing new clinical resources.

The NSDA is currently involved in two significant advocacy projects. The first is the local Children's Oral Health Program. The NSDA governing council has approved the funding for a public relations campaign to encourage the government to adopt the new Children's Oral Health Program initiative. The second is a national issue concerning the taxation of dental benefits. Dr. Raddall clarified that the taxation is on the employer contribution to the benefit package.

The NSDA has not received any complaints regarding the radiography inspections that took place outside of Halifax this summer.

The President elect, Dr. Erin Hennessey, recently went to Orlando, Florida, to attend the American Society of Association Executives (ASAE) training.

There are no Governing Council positions up for election this year.

The community fund donated \$25,000 across seven deserving charities in 2016. The review for charity recipients for 2017 has just been completed.

The NSDA offers personal crisis support for members. They have previously used the Personal Support Program (PSP), and have now switched to the Member Assistance Program (MAP). The MAP program is of equality quality, and will save the NSDA money.

The NSDA AGM is being held at Fox Harb'r on June 8-10, 2017.

Agenda 14.

Nova Scotia Dental Assistance Association

Ms. Lynda Foran, Executive Director of NSDAA, presented an update for the NSDAA. The NSDAA has completed their membership renewal. There are presently 741 regular members, including 48 from the two dental assisting schools. Ms. Foran expects to exceed 800 total members for the year. She also indicated that the NSDAA will be looking into whether or not there is a shortage of dental assistants in Nova Scotia. The NSDAA is also conducting a salary survey of its members.

The NSDAA accepted e-transfer licensee payments for the first time this year. It was successful, with over 25% of members choosing to pay via e-transfer.

Ms. Foran indicated the NSDAA receives a lot of inquiries about CE course approval and eligibility.

At the federal level, the current state of the Canadian Dental Assistants' Association is an issue. British Columbia, Alberta, Saskatchewan, and Ontario, aren't members of the national organization. This means that a significant portion of the dental assistants in the country are unrepresented at the national level.

Quebec currently has its own association and regulates within the province. Quebec is looking at changing the scope of practice for dental assistants within the province. This would have implications on the core skills being taught in dental assisting programs. There would also be labour mobility concerns. The NSDAA will be writing a letter to the Quebec association to express their concerns.

Agenda 15.

Board Committee Reports

a) Human Resources and Governance Committee

i) Strategic Action Plan

Dr. Champoux gave an update on the Strategic Action Plan and the upcoming objectives for 2017.

Governance

Objective #2: Present draft legislation for a new Act to the province by January, 31, 2017.

The Legislative Amendments Committee has pursued this and are on track.

Objective #4: Create and formalize proactive crisis management protocols to enable the Dental Board to prevent and respond to critical events.

Responsibility of HR

As a response to the above objective, the HR committee wants to have Mr. Don Moors provide media training to Board members involved with public relations. Given that there will be some changeover in executive, ideally the training will take place in January 2018 and include the new Chair, new Vice-Chair, new HR Chair and the Registrar.

The HR Committee will review and develop a new policy manual to address risk-related management procedures in the Board office. This will be completed by the HR committee and Ms. Jane Donovan.

Collaboration and Communication

Objective #1: provide information and resources to licensees that enable them to maintain compliance with all regulatory obligations.

This will be addressed on an ongoing basis, and is under the responsibility of the Standards and Guidelines Committee.

Operations

Objective #1: Ensure sufficient HR capacity to support the operations of the Board.

This is the responsibility of the HR committee, who have decided to hire a new receptionist in the spring 2017. In addition, the HR committee is planning on hiring 1-2 new summer students for summer 2017, and evaluate the need for an IT person.

Objective #2: Ensure members of the Board are trained and oriented so that they are able to fulfill their duties effectively.

The Chair and Vice-Chair are responsible for this. The Health Network may have materials that could be used for orientation in the future.

Objective #3: Explore opportunities for shared premises and shared HR. This is the responsibility of the Registrar.

The lease has been signed for the change of premise for July 2017.

ii) Performance Reviews – In Camera

Due to the sensitive and confidential information of the next two sections, it was moved to proceed in camera

It was moved and seconded – Dr. C. Champoux/ Dr. T. Logue

Motion 2017-05

“To proceed in camera for agenda items 15(ii) Performance Reviews and item 15(iii) Staff Compensation.”

Motion Carried

iii) Staff Compensation – In Camera

See above.

iv) Job Description – Receptionist

Dr. Champoux presented the job description for the new receptionist position for input, no major changes were made.

It was moved and seconded – Mr. G. Fevens/ Dr. T. Raddall

Motion 2017-06

“To accept the proposed job description for a receptionist, and begin the search for potential candidates.”

Motion Carried

v) IT - Bookkeeping

The Board is looking at using online IT support, in conjunction with a potential IT summer student, to meet their IT needs. A bookkeeper could then be hired to focus solely on finances.

vi) Database Report

Ms. Donovan provided the Database report. At the end of 2016, the Board decided to switch from the Amsoft database to the Act database. The Board still has all of the data from Amsoft. Ms. Donovan is working with the company Keystroke to assist with Board goals and objectives regarding the Act database.

vii) Summer Student 2017 – Application for funding

Dr. Anderson provided an update on the summer student hires for 2017. Ideally, one IT student and one law student will be hired. The application

process for funding has been submitted and received by the provincial program LAMPSS. The Board can anticipate possible approval of funding around February 28, 2017. After discussion, the Board decided to apply for federal funding as a back-up to the provincial funding.

It was moved and seconded – Dr. D. Albert/ Ms. D. Rushton.

Motion 2017-07

“For Dr. Anderson to pursue applications for funding for summer students from both provincial and federal programs.”

Motion Carried

viii)

Functional Committee Appointments/Reappointments

The Dental Practice Review (DPR)committee requires three new members. The HR committee recommends the following people; (1) Dr. Joanne Thomas for Chair DPR Committee; (2) Dr. Mariette Chiasson; (3) Dr. Curtis Gregoire.

The Mandatory Continuing Dental Education Committee requires one reappointment: Dr. Reena Kapadia.

It was moved and seconded – Dr. C. Champoux/ Dr. D. Dignan.

Motion 2017-08

“To accept the names as presented for the DPR committee appointments and MCDE reappointments.”

Motion Carried

ix)

Update- Risk Management/Communications: TSA

At the last Board meeting, there was discussion about engaging Mr. Don Moors from TSA to present to the Board members who are involved with public relations.

It was moved and seconded – Dr. K. Walsh/ Dr. T. Raddall.

Motion 2017-09

“To engage Mr. Don Moors at TSA to put on a media training session, for the Registrar, Chair, Vice-Chair, and Human Resources Chair in 2018.”

Motion Carried

Dr. Champoux noted that she asked Mr. Melvin and Mr. Fevens to review the governance manual, and indicated there are openings on the Finance and HR committees. Based on their interests after this Board meeting, a motion will be passed at the March 2017 Board meeting to make appointments.

b) Standards and Guidelines Committee

Dr. Dignan provided an update on the Standards and Guidelines Committee.

i) Update: Radiography Inspections

The results for Radiography and Cone-Beam CT were received at the end of December 2016 for all dental practices outside of HRM. There is a Radiography Inspection Committee meeting next week to review the data, with a view to present at the May 2017 Board meeting. The Registrar spoke with Mr. Dan Hansen to get feedback on the upcoming year.

There was discussion about providing information to independent hygiene practices and dental clinics in First Nations communities, who may be interested in Mr. Dan Hansen's services.

ii) Registration Review Committee

Dr. Walsh provided an update on the Registration Review Committee. The license renewal form was updated for dentists last year. The dental assistant form was also updated. Ms. Foran said the dental assistants had no issues with it.

It was moved and seconded – Dr. K. Walsh / Ms. M. Crawford.

Motion 2017-10

“To adopt the License Renewal Form RDA 2017-2018.”

Motion Carried

The temporary authorization policy was discussed. Dr. Dignan suggested it go back to the committee to address Dr. Cleghorn's comments. Regardless, there will be modifications made to the policy because of CDSPI. The committee will review the temporary authorization policy and come back to the Board with a proposal.

iii) Sedation Guideline Update

Dr. Albert provided an update on the Sedation Guideline Committee. A draft of the guidelines is almost complete. As per the last telephone conference, the Committee plans to do three pilot inspections, one each in a pediatric practice, a general practice, and an oral maxillofacial surgery practice. After the inspections have been completed, the Committee will use feedback from the inspections to update their current draft guidelines.

- iv) **Recordkeeping Guideline Update**
Dr. Walsh provided an update on the Recordkeeping Guidelines. The January 2017 meeting was postponed. There is an upcoming meeting in February 2017. The Committee will be looking at stakeholder feedback and receive input from Complaints Committee. A draft should be ready to present to the Board for approval at the May 2017 Board meeting.
- v) **Botox Guideline Update**
The Registrar gave a brief update on the Botox Guidelines. Botox Guidelines are being developed in other provinces and Nova Scotia is considering using Alberta as a template. The Registrar will raise the issue at the next Registrars meeting to see what progress other provinces have made and bring this information back to the Committee for a decision on the direction Nova Scotia wants to take.
- vi) **Tooth Whitening Guidelines**
There has been no further action on the Tooth Whitening Guidelines since the December 2016 conference call Board meeting.
- c) ***Finance and Audit Committee – In Camera***

Due to the sensitive and confidential nature of next agenda item, it was moved to proceed in camera.

It was moved and seconded – Dr. D. Albert / Mr. G Melvin.

Motion 2017-11

“To address agenda item 15(c) Finance Audit Committee and 15(c)(i) Investment Update, in camera.”

Motion Carried

Agenda 16.

CDRAF Invoice

The Dental Board received an invoice for the payment of the CDRAF membership fees.

It was moved and seconded – Dr. D. Albert/Dr. K Walsh

Motion 2017-12

“To approve payment of the CDRAF invoice for 2017 for \$18.00 per dentist.”

Motion Carried

Agenda 17.

Network Fees 2017

The membership for the Health Network is \$3,825. Direction was given to the Registrar to pay the membership fee when the invoice is received.

Agenda 18.

Old Business

- a) **Dental Clinics in Long Term Care Facilities Working Group**
The first meeting of the Dental Clinics in Long Term Care Facilities Working Group will take place at the Board office on March 31, 2017. The goal of the Working Group is to address concerns facing RK MacDonald Nursing Home in Antigonish, and develop a framework for dental clinics in Long Term Care facilities in Nova Scotia.

- b) **Letter to Dr. Tracy Doyle, President SDSNS – MCDE Guidelines**
The letter to Dr. Tracy Doyle was presented for informational purposes. The letter provides an outline on the recent activity of the MCDE Guidelines Committee, and clarification on offering CDE courses and ensuring credit eligibility.

- c) **Response – Mr. Chad Klassen: HOPES Program**
The Board received an inquiry form 4th year DDS student Chad Klassen regarding the inter-professional student led health initiative, Halifax Outreach Prevention Education and Support (HOPES). The Registrar looked further into this program, and the HOPES program is not under the supervision of the Dalhousie Faculty of Dentistry. As such, dental students cannot perform the proposed list of services because they would be practicing without a license.

Agenda 19.

New Business

- a) **Correspondence NSDA: Medavie BlueCross**
The Registrar received a letter from Mr. Steve Jennex, Executive Director NSDA, in December 2016. The Registrar is planning to meet with Medavie BlueCross to discuss concerns about their “approved provider” status for dental offices. Mr. Jennex requested that when the Registrar meets with Medavie BlueCross that he also address concerns about information the Client Services Division within Medavie BlueCross has been advising dental patients.

- b) **Guidelines Regarding Reporting Requirements**
The Board has received a number of inquiries from dentists regarding patients and self-harm. It is important for dentists to know what their obligations are in these situations. The College of Physicians and Surgeons provided their guideline regarding reporting requirements for Nova Scotia

Physicians for informational purposes. It would be beneficial for dentists to have a similar guideline.

Direction was given to the Registrar to pursue the creation of a Reporting Guideline.

c) PDBNS Action on Controlled Drugs

i) Education and discussion about pain management

The Registrar has been communicating with Dr. Peter MacDougall, an anesthesiologist who offers pain management course for nurses and physicians. Dr. MacDougall is putting together a list of questions for the Board to submit to licensees to identify the gaps in education regarding pain management. The feedback from these questions will be used to plan a course on pain management. The Registrar has also been in communication with Ms. Catherine Lyle from the Dalhousie Faculty of Dentistry.

ii) Guideline prescribing and dispensing controlled drugs

There are currently no guidelines in Nova Scotia for dentists prescribing opioids and other controlled drugs. It would be beneficial to outline the criteria and requirements so that dentists know what is expected of them when they are prescribing controlled drugs in their office. The Registrar is currently working with Dr. Marco Chiarot the Provincial Dental Board representative to the NS Prescription Monitoring Program. Their goal is to create a guideline for dentists, with a view to present to the Board in 2017.

It was moved and seconded – Dr. C. Champoux / Mr. D. Melvin

Motion 2017-13

“For the Registrar and Provincial Dental Board Representative, Dr. Marco Chiarot, to formulate a guideline for prescribing controlled drugs for dentists.”

Motion Carried

Agenda 20.

Legislative Amendments – In Camera

There was a motion to proceed in camera.

It was moved and seconded – Mr. G. Fevens / Dr. T. Logue

Motion 2017-14

"To proceed in camera for Agenda item 20: Legislative Amendments."

Motion Carried

Agenda 21.

In Camera

Agenda 22.

Adjournment

It was moved and seconded – Dr. D. Albert/ Dr. K. Walsh

Motion 2017-15

"To adjourn the meeting"

Motion Carried

Next Board Meeting – March 26, 2017

Approved,



Dr. Chris Baker, Chair

3-6-2017 -

Date